Annual Report, Part II
July 2016 Through June 2017

Table of Contents

Introduction & Overview ............................... Page 2
Pastor ......................................................... Page 3
Associate Pastors ........................................ Page 4
Music and Worship ...................................... Page 4
Youth, Families & Community ..................... Page 6
Worship & The Arts Ministry ....................... Page 7
Proclamation & Evangelism Ministry .......... Page 9
Compassion, Justice & Peace Ministry ........ Page 10
Creation Care & Sustainability Ministry ....... Page 11
   Facilities & Technology ............................ Page 11
   Personnel ............................................... Page 13
   Stewardship .......................................... Page 13
   Finance .................................................. Page 14
   Building Team ....................................... Page 22
Deacons ..................................................... Page 23
St. Andy’s Gals .......................................... Page 24
**Introduction & Overview**

Don Patterson, Clerk of Session

The St. Andrew pastors (teaching elders) for 2016-2017 were as follows:

- **Scott Anderson**  Pastor – Head of Staff
- **Julie Kae Sigars**  Associate Pastor of Music & Worship
- **Maggie Breen**  Associate Pastor for Youth, Families & Community

(Position closed on June 30, 2017)

The staff members for 2015-2016 in addition to the pastors listed above were as follows:

- **Nicholas Hein**  Communications Coordinator

  (Position closed on August 31, 2016)

- **Bounsy Vongsa**  Custodian
- **John Palmer**  Church Musician
- **Don Patterson**  Clerk of Session
- **Roger Paulsen**  Treasurer
- **Pattie Holt**  Financial Secretary

The ruling elders of the Session for 2016-2017 were as follows:

- **Derona Burkholder**  Class of 2017, 1st Term  Compassion, Justice & Peace Ministry
- **Patti Warden**  Class of 2018, 2nd Term  Worship & The Arts Ministry
- **Pattie Holt**  Class of 2018, 1st Term  Creation Care Ministry - Finance
- **Amber Oakes**  Class of 2019, 1st Term  Worship & The Arts Ministry
- **Chuck Sigars**  Class of 2019, 1st Term  Evangelism & Proclamation Ministry

The Deacons for 2015-2016 were as follows:

- **Dan O’Rear**  Class of 2017, 1st Term
- **Laura Clawson**  Class of 2017, 1st Term
- **Marlynne & Jerry Olson**  Class of 2017, 1st Term  Marlynne and Jerry shared a Deacon’s position
- **Pat Sharpe**  Class of 2018, 2nd Term
- **Frank Sickinger**  Class of 2018, 2nd Term
- **Diane Schott**  Class of 2019, 2nd Term
- **Leslie Delfin**  Class of 2019, 1st Term
- **Laurie Rossnagel**  Class of 2019, 1st Term
- **Sheila Greene**  Class of 2019, 1st Term

The number of active members totaled 99 at the end of the year on June 30, 2017 with the following changes during the year:

**Additions to the Active Membership Roll:**

- Carla Kallberg
- Molly McAdams
- Raiden Kallberg
- Kendra Thomas
- Will Jones

**Deletions from the Active Membership Roll:**

- Janice Spoon
- Diana Kordus

**Deletions from the Active Membership Roll Due to Death:**

- Ernest Scott
- Jerry Balken
- Helene Krasko
- Paul Holstine
In addition to the 99 active members, St. Andrew has 1 affiliated member and 4 children that are listed on the baptized children roll. All of the rolls can be accessed in the Members & Metrics drawer of the File Cabinet on the St. Andrew web site.

The Nominating Committee for 2015-2016 included Elder Derona Burkholder as chair, Elder Chuck Sigars, Deacon Diane Schott plus Susan Patterson, Paul Mitchell, Leroy Meyer and Lezle Resor from the congregation.

The Manantial de Vida congregation started leasing use of the facility in June 2014. Their pastor is Oscar Avalos.

**Pastor’s Report**
Rev. Scott Anderson, Pastor - Head of Staff

Seed scattered and sown…emphasis on scattered.

I hadn’t caught before the odds in that familiar parable of the Sower—one that each of the synoptic gospels thought important enough to include in their narratives (Matthew 13, Mark 4, Luke 8). Here’s a section from Matthew's version:

> A sower went out to sow. And as he sowed, some seeds fell on the path, and the birds came and ate them up. Other seeds fell on rocky ground, where they did not have much soil, and they sprang up quickly, since they had no depth of soil. But when the sun rose, they were scorched; and since they had no root, they withered away. Other seeds fell among thorns, and the thorns grew up and choked them. Other seeds fell on good soil and brought forth grain, some a hundredfold, some sixty, some thirty. Let anyone with ears listen!

Seed sown on (1) the path, on (2) rocky ground, (3) among thorns, and (sigh of relief) on (4) good soil. One of the four produced a return. That’s a twenty-five percent success rate. If you’re big league, a .250 batting average might be good enough, depending on other production metrics at the plate and in the field, to keep you from being sent down to the minors. But we expect a little more when it comes to things of the Spirit, don’t we? I'll admit I do; the insight and the odds caught me unsuspecting.

I decided to look a little further. Surely this wouldn’t be tolerated when money is at stake. So I searched on google: “what percentage of startups fail.”

The featured result:

```
According to an article in FastCompany, "Why Most Venture Backed Companies Fail," 75 percent of venture-backed startups fail. This statistic is based on a Harvard Business School study by Shikhar Ghosh. Feb 18, 2017

Why Some Startups Succeed (and Why Most Fail) - Entrepreneur
https://www.entrepreneur.com/article/288769
```

I didn’t expect that.

The second Google result (from Forbes) signaled a 90% failure rate for startups. The third suggested this was a myth, noting that US Bureau for Labor Statistics indicate 50% of all new businesses make
it to their fifth year and one third to their 10th year. The Small Business Administration says 66% make it two years. So the data is inconsistent, in part because each is measuring something a little different.

So what are we measuring as we go through this annual exercise?

The church isn’t a business, even if it shares some of its institutional forms. Although our metrics (including those in the reports that follow) do tell an important story. Neither is the Kingdom a business, serving this Christ who is Lord of all and sharing God’s dreams for the world. Apples and oranges, you might say. Moreover, success rates tend to be upside down and backwards. The younger child seems to get God’s favor and the better hand throughout the cycle of stories related to Abraham and his “seed.” Women get much better press in the scriptures than it seems they did historically, although I’ll still quibble with their lot. And what about this gospel? You lose your life to save it?

What data does one who has ears to hear cite to measure this?

But maybe all that does not produce a yield is not waste. I’m sure, for example, that the sparrows were grateful for the seeds that fell on the path—a communion table of blessing for these little creatures who had not toiled, had not done a thing to earn the meal set on that hard pan, earthen plate by the sower who surely could have been a bit more careful had Seed Distribution Accuracy average been a higher priority. There’s more to be harvested than just the 100- or 60- or 30-fold that comes from the “good” soil.

There’s an ecosystem of faith, hope, and love here. And like baptism, the school to its understanding takes a lifetime to complete. That, at its deep roots, is what the church is about—metanoia, a growing transformation, becoming like the Christ, perfecting one’s citizenship in an empire that exists for peace, justice, reconciliation, forgiveness.

Thanks to God and praises to you who have scattered these kinds of seed over the soil of this past year!

Pastor Scott

Associate Pastor of Music & Worship’s Report
Rev. Julie Kae Sigars, Associate Pastor of Music and Worship

Yes, again, I am thankful.

I am thankful to St. Andrew Presbyterian for being the place where I live out my calling as a Minister of Word and Sacraments in the Presbyterian Church (U.S.A.).

My work with fellow pastors Scott Anderson and Maggie Breen continues to be invigorating and collegial. These relationships are precious to me. Our work together complements and nourishes each of our other ministries. Thanks be to God.
On Mondays, we gather to begin imagining what the next Sunday might bring us; we continue the study of the scriptures for the next Sunday and explore how we might shape the service to illumine the Word and Sacraments. We select music that allows for communal response. This work feeds me throughout the week, including my teaching throughout the week at Seattle Pacific University. Thanks be to God.

Wednesday nights, the choir and I gather along with our church musician, John Palmer. The choir is a small group ministry in that we care for each other and form lasting relationships. We sing through all the hymns for the coming worship and work on our offerings. We remember our role as the “rehearsed members of the assembly.” They are most generous in the giving of their time to offering their leadership to the assembly’s music. Thanks be to God.

This year I have written more arrangements of some of the hymns in Glory to God, our hymnal. These arrangements are written specifically for our choir, bell choir, and instrumentalists. There are many wonderful hymns in Glory to God that inspire me to create these offerings. Thanks be to God.

Sunday mornings, we all gather and prepare for the worship service. We all offer the best we have to give on that given day, knowing that “we are enough,” as we give ourselves fully to the One who has called us to be in worship. Thanks be to God.

The Three Days, as is our custom, was again a full and blessed time for us. Preparing for the Three Days and Easter morning continues to be the biggest challenge of the year for me. But these days are also the time when it ALL seems to come together: The fullness of the Word; our story told in intentional and direct ways; renewal of our baptismal promises; Eucharist at the Vigil…what amazing love is this! Thanks be to God.

We celebrated the life of our beloved Helene Krasko. What a time we had with stories and music! Many former bell ringers came to play one piece. Can you imagine a heavenly music school? Thanks be to God.

For my continuing education, I was able to attend a short conference from the Institute of Sacred Music at Yale School of Divinity. The topic was “Worshipping in a Time of Trauma.” The stories heard there, the depth of experience, the open heartedness of the faculty…all were breathtaking. It was an amazing experience. Thanks be to God.

I am thankful for John Palmer, our Church Musician, for being an integral part in our worship. We make a great team! Thanks be to God.

I am thankful for my family, Chuck and John, who support and understand my calling. Thanks be to God.

The “tentmaking” part of my ministry continues to go well. Seattle Pacific University continues to pay my health care premiums due to implementation of the Affordable Health Care Act. [At this time, I am assured of at least one more year of coverage!] My teaching hours there are very full for all three quarters. I continue to teach private voice (full studio, 15-18 students!), Exploring and Understanding Music (for non-majors), Song of the Church, Music and Worship, and Voice Class. My home voice studio is flourishing. Three jobs is a lot, but I am very blessed to be doing work that feeds my soul. Thanks be to God.

For the coming year:
   My work at SPU continues with another very full three quarters ahead.
   I will continue to write arrangements that serve the needs of our music ministry.
I will continue to look for choir music that is engaging and offers truth, beauty, and energy. I will talk with those former bell choir members and see if we can find a “season” to play bells. With God’s help, I will be open to the gifts and surprises that might come along, offering to enrich our musical prayers in the life of worship at St. Andrew Presbyterian Church.

At the time of this writing (July 17, 2017), we are in the midst of many troubling events in our country and our world. Our country continues to be divided over issues of race, immigration, climate change, health care, and economic inequality. The song of the church historically has not been an escape from these things. The psalms are full of praise, but also lament. May our song continue to praise the Triune God. May our song also continue to give voice to our struggle for God’s justice in our communities and the world.

May the God of hope go with us every day, 
filling all our lives with love and joy and peace.

May the God of justice speed us on our way, 
bringing light and hope to every land and race.

Praying, let us work for peace; singing, share our joy with all; 
working for a world that’s new, faithful when we hear Christ’s call.

Glory to God #765 Text: Alvin Schutmaat  Music: Argentine folk melody

**Associate Pastor for Youth Families & Community’s Report**
Rev. Maggie Breen, Associate Pastor for Youth, Families & Community

**Youth, Families and Community**
We are in shifting times and it is a privilege to navigate them with the community at St Andrew. This past year marked my last year working directly with our youth. Our youth have much to say to us about the way that the Spirit of God works in their lives and in the world. I pray we can continue to listen to them, to each other, and to the wider world for the Spirit of God beckoning us into the ways of peace. Below is an overview of the year together from my vantage point.

**Ordinary Time: July to December**
During the summer of 2016 two of our youth joined a group of 12 youth from Seattle Presbytery to attend the Presbyterian Triennium in Indiana. The these was Go! Our kids and leaders explored what it means to be Christians in the world today.

Towards the end of the summer planning began for confirmation. We continued with our planning for Aftertalks and planned for a first Sunday of the month time with children during the sermon time. Youth group met monthly on the first of the month after worship.

**Advent and Christmas: December and January**
Youth group transitioned into confirmation with the same youth attending both. Five youth attended confirmation every Sunday night. This first section during Advent concentrated on exploring what is it to be human and how we look for meaning. The first Sunday gathering for younger kids was discontinued in Advent due to lack of attendance.
Youth group had the opportunity to gather as a larger group with some older youth at a games night at Luther’s Table and at our Annual Downtown Christmas Adventure. We were grateful to end this event at the Platin house for our Christmas Party.

**Ordinary Time: January and February**
Confirmation continued during this time with 3 youth and 2 sponsors. We met weekly to consider what it is to be Christian and what it means to be a member of the church. All three youth decided to join the church by baptism or affirmation of baptism at the Easter Vigil.

**Lent and Easter: February to May**
We spend some time this Lent with coloring and words that invited us into to scriptural themes. This art became part of our surroundings during the three days.

**Ordinary Time: May – June**
Our youth raised money through Rent-a-teen to help pay for the summer trip to Idaho. This trip was made possible thanks to the generosity of the Resor Family who made their house available for a week in July.

Throughout the year, numerous one-on-one and small groups conversation happened with youth and their families as we made our way this year. My work at REACH and the way I encountered the Spirit of God in the community influenced worship leadership, Aftertalk leadership, and Compassion, Justice, and Peace ministry participation. In June of this year I made the decision to accept a new position at Seattle University in their Center for Religious Wisdom and World Affairs and I am grateful to St Andrew for a call to continue serving as an Associate Pastor for Compassion Justice and Peace. I will therefore continue in a bi-vocational call and I really trust that my service and our life together will be enriched in the life and the stories I will get to witness in this new work in the world and that this new work will be enriched with everything this community has to teach me about what it means to be disciples.

I am grateful for able and wise colleagues who partner in this way and for the inspired lives of the people of St Andrew. What grace you offer. Thanks be to God.

**Worship & The Arts Ministry**

Pattie Warden, Elder

The formal purpose of the Worship & the Arts Ministry is to “support and provide an environment for the Christian community to come together in our unique way, for praise and thanksgiving in Word and Sacraments.” We have met on the fourth Monday of the month, as needed. Our specific responsibilities are for worship, music, and our life together – in other words, fellowship.

Our summer picnic with the Manantial congregation was again a big success. Under some elegant canopies, we shared food and listened to musical entertainment. A water balloon toss was special fun. We also managed to play volleyball, and had a photo booth. Many people enjoyed trying on wigs, hats, sunglasses and generally being silly.

Cookie Sundays on the first Sunday of the month encouraged fellowship. This worked easily with Aftertalk. Offering food that can be eaten during Aftertalk has been well received, and has encouraged
attendance. We have continued our Lunch Out After Worship on the third Sunday of each month. Attendance has varied, but the event has always been enjoyed by those who go.

Offering Amber Oakes a break, Lezle Resor made beautiful candles in various colors according to the season of the church year. Woodworker Mike Dittmar’s candle holders protected the surfaces of the Communion table and the piano from errant drips of wax.

Bookmarks were added to our hymnals, courtesy of an idea shared by Julie Kae Sigars and some cutting and gluing of ribbons by Barb Anderson, and Patti Warden. Each bookmark fitted between the spine and the pages of the hymnals, and contained six ribbons, in liturgical colors, so that worshipers can mark the hymns before worship if they choose to.

A small group got together for awhile, organized around the joy of making music, and interested in including different kinds of music in our worship. The group met and prepared some music at Dan and Candis O’Rear’s home. Two different numbers were shared in worship. The group had fun, but did not continue, because no one volunteered to provide accompaniment on guitar or piano over the long term.

Julie Kae Sigars continues to look for—and find—opportunities to include bells and other instruments in our worship music.

We have continued the practice of serving communion each Sunday throughout the Advent/Christmas season, Lent/Easter through Pentecost season, plus “high” Sundays/days including Baptism of Our Lord, Maundy Thursday, Good Friday, Great Vigil of Easter, Trinity Sunday, and Reign of Christ Sunday. In the Ordinary Season, we served communion on the first Sunday of each month.
Proclamation & Evangelism Ministry
Chuck Sigars, Elder

Our P&E ministry this past year sought to build on our AfterTalks and encourage our Christian Formation goals by emphasizing the role of community at St. Andrew. AfterTalk continues to be regularly attended by approximately 25% of those who come to worship (10-15 attendees), and participants seem to find it engaging and worthwhile. Important goals for the next year include leadership training and, of course, finding a way to attract more of the congregation.

A focus of this past year has been community engagement. In February, a “movie night” was held to watch “Groundhog Day,” a spiritually provocative film that was well attended (roughly 25 people) and well received. It suggested an interest in more gatherings of this sort, and plans are underway to hold a Wednesday night all-church event in the second half of the summer, with perhaps more movies or other activities that encourage social interaction and an exchange of thoughts.

“Groundhog Day” was preceded by a potluck dinner, inspiring a series of Lenten Meals on Tuesday nights during Lent. These were all very well attended, with over 30 members attending most of the dinners, and with much positive feedback. Many people expressed a desire to have more such gatherings, and everyone seemed to find it enjoyable. While there was never a fixed topic of discussion, per se, it appears that a shared, simple meal and casual conversation are conducive to better understanding, deeper friendships, and a renewed sense of belonging to each other.

Along these lines, this summer (2017) we’ve begun to have sponsored meals after worship, with responsibility for providing food alternating between different groups. These meals have had very high rates of participation, with approximately 60% of those attending worship staying for the meal and fellowship. This is obviously working, and obviously appealing to quite a few of us here at St. Andrew, and while weekly meals following worship would be logistically difficult to maintain all year with our current membership, it serves as inspiration for a way to encourage deeper exploration of our faith and individual journeys.

Our small groups continue to be active, including choir, St. Andy’s Gals, STARS (St. Andrew Retirees and Seniors), Bookmarks, and Theology on Tap, as well as our intermittent lunches and hikes following church, and of course our ongoing involvement with Scouts.

In terms of outreach and evangelism, we produced a series of video “stories” for the St. Andrew website, also during the Lenten season, short interviews with individual members discussing their journeys, impressions, and feelings regarding St. Andrew. More are currently planned, the feeling being that these brief glimpses into personal lives offer genuine word-of-mouth testimonials to what we do here and why we do it.

A confirmation class was held in the spring, resulting in two affirmations and three baptisms (at the Easter Vigil service).

GOALS: In light of the success of AfterTalks, and particularly our common meals at church, it appears that there’s a healthy appetite (sorry!) for more engagement with each other in addition to worship. The fact that not only will a majority of those attending worship stay after church to eat and socialize together, but nearly two-thirds of regular attendees on Sunday morning will come to church in the middle of the week, demonstrates a solid desire to be with one another. A primary goal of the P&E ministry in the coming year will be finding a way that we can also grow and learn together.
Compassion, Justice & Peace Ministry
Derona Burkholder, Elder

CJP Responsibilities:
Plan and coordinate Compassion, Justice and Peace activities for the St. Andrew congregation

CJP Team members: Derona Burkholder, Laurie Rossnagel, Sheila Greene, Maggie Breen, Jan Ditmar, Scott Anderson

As a congregation, we participated in a broad range of Compassion, Justice and Peace activities. The following is a partial list:

- Served as volunteers at the REACH Center of Hope day and night shelter
- Participated in REACH, where Maggie Breen served as executive director, and Lainey Sickenger, served on the REACH Board of Directors
- Participated in the Renton Food Coalition, providing a six Sunday evening meals.
- Working with Family Liaison Erika Paremlee, we provided 35 gift cards for a total of $1,400 to families in need at Honeydew Elementary School, and Christmas gifts to 4 neighborhood families who weren’t eligible for the Salvation Army Giving Tree program. (Estimated value $1,000)
- 4 youth are attending summer youth trip to Idaho during the summer of 2017
- Hosted a Bridge Ministries Sunday Celebration in conjunction with our worship service on Sunday, June 11th
- Served as Mentors to Renton School District students (Lorelie Shaw, Lezle Resor, Sheila Greene)
- Participated in the Renton CROP Walk for hunger relief. St. Andrew pledges totaled $1,520 toward a total community donation of over $31,541.00.
- Supported the ARISE housing them over night in June 2017
- Donated $100 left over from ARISE food to ARISE program
- Donated $300 to Community in Schools in honor of Jerry Bulken for all the years he mentored

We contributed $1,765 to Special PCUSA Offerings:
- Peacemaking Offering: $425
- One Great Hour of Sharing $579
- Pentecost Offering $345 & $138 stayed at St. Andrew

We contributed $ from the CJP Budget to support the work of the greater church:
- Presbytery & Synod Mission Programs ($800)
- Church Council of Greater Seattle ($110)
- Theological Education Fund ($300)
- General Assembly ($800)
- ARISE ($200)
- Salvation Army ($300)
- REACH ($2,500)
- Community in Schools ($300)
- Luther’s Table ($100)
- Bridge Food Support ($300)
- ARISE Food Support ($300)
• Youth Trip ($250)

Many individuals served as St. Andrew representatives to other community support organizations.

Creation Care & Sustainability Ministry

St. Andrew’s Creation Care & Sustainability Ministry included the following units: Facilities, Technology, Building Team, Personnel, Stewardship and Finance. The individual units worked independently and did not meet as a ministry. Session Ruling Elders identified to support the units were Pattie Holt for Finance, Chuck Sigars for Stewardship, and Patti Warden for Discernment. Scott Anderson fulfilled the role of Elder for Facilities and Technology. Although there was not a Ruling Elder on the Session that was identified for Personnel, Elder Dan Clawson served as chair of the Personnel committee.

The objective of the ministry is to support the work of the Compassion, Justice & Peace Ministry, the Proclamation & Evangelism Ministry and the Worship & the Arts Ministry.

FACILITIES & TECHNOLOGY

The continuing challenge was to manage the facility during a time when the facility is heavily used. This was the third full year that St. Andrew shared the facility with the Manantial de Vida congregation whose initial lease started in June 2014. Compassion, Justice & Peace Ministry used the facility to provide over-night shelter for the ARISE program in June 2017. The ARISE program requires a significant amount of support 24 hours a day – 7 days a week to keep supplies stocked and all systems operating.

Main support in maintaining the building and grounds comes from the Golden Hammer & Saw Team who work at the church most Thursday afternoons. GH&ST members include Don Patterson, Andy Resor, Leroy Meyer, Gary Glasscock, Dick Jaslowski, Dan Clawson and Paul Mitchell with others joining the group occasionally.

The key metric that describes the year is the General Fund Budget compared to the actual costs of maintaining the facility. Overviews for Building Maintenance, the Church Grounds, Janitorial Supplies, and Utilities are as follows:

Building Maintenance: Actual expenses charged to the General Fund were $3,144.61 compared to the $5,000 General Fund Budget – an under run of the budget by about $1,800. There were no major failures of equipment or unexpected expenses this year. The following summarizes the expenses:

$ 1,115.00 Key Pad Lock – A key pad lock was installed on the west exterior door to improve convenience and safety for members. Previously, the only key pad was on the door at the rear of the building and that location posed safety risks at night.

$ 457.85 Fire Prevention & Warning Systems – Cost of annual inspection and maintenance of the fire alarm systems as required by our occupancy permit from the City of Renton. We no longer are required to have the kitchen pass-through drop-down door certified since the regulations no longer require it for areas that have sprinklers.
$ 674.96  **Kitchen Drain** – The drain for the dishwasher and sinks on the north wall of the kitchen have a grease trap and a pump that injects enzymes into the trap to dissolve the grease. The pump had to be replaced and an excessive amount of enzymes were used when the pump was not working properly.

$ 309.28  **Lights** – Replacement of light bulbs, a ballast in one of the florescence fixtures and a diffuser in one of the west hallway fixtures.

$ 189.67  **Storage Area Between Portables** – The north wall where an exterior door was located had to be repaired due to dry rot from water leakage for an extended period of time. Since the storage was a key part of our storage plan during the remodeling, it was mandatory that the shed be repaired and made water tight.

$ 84.72  **Plants for the Foyer** – New plants were purchased for the pots in the entry.

$ 313.13  **Miscellaneous** – A wide range of small maintenance items.

**Church Grounds:** Actual expenses were $115.02 compared to the $100 budget.

**Janitor Supplies:** Actual expenses were $981.38 compared to the $1,000 budget. The added use of the facility by the Manantial de Vida congregation and ARISE has significantly increased the need for janitorial supplies. For reference, just five years earlier in the 2012-2013 fiscal year, only $265 was spent for janitorial supplies. The GH&ST spends a lot of time keeping supplies on hand and the bathrooms and kitchen stocked.

**Church Utilities:** Actual expenses were $14,781.11 compared to the $15,700 budget.

**Computer:** We had no expenses for computer hardware and software this past year and did not use any of the $200 budget.

**Remodeling Project:** The cost of the remodeling project was funded by the Building Fund. However, the project was a major effort for the Facilities team.

- Facilities removed the linoleum tile flooring in the old CE room, nursery, toddler and fireplace rooms. Testing showed that the linoleum contained asbestos and removing it ourselves met all building code requirements and provided a huge saving relative to hiring a contractor to do the removal.
- Facilities developed the plan of where to store the contents of the building during the remodeling. A “pack up” day on March 4 cleared the building and moved most items to a rented storage facility.
- Mountain Construction started the remodeling project on March 6. They completed the majority of the project in late April and we started moving back into the building.
- The contents from the rented storage facility was moved back into the building on June 8th.
- Facilities designed and installed storage systems in Room 13A and 13Ba

Other church projects were as follows:

- **Scout Shed** – The Scouts constructed a storage shed. This was a significant benefit to St. Andrew during the remodeling because the space previously used by the Scouts was available to store items from the building. St. Andrew assisted the Scouts by providing skirting for around the bottom of the shed and some of the lock components. Contributions from St. Andrew members totaled $104.02 using the Designated Fund Facility Projects account.
- **Storage system for Room 11** - Shelves for janitorial paper supplies and racks to hang brooms and other cleaning tools were designed and installed by Facilities. Project was funded from contributions of $215.38 using the Designated Fund Facility Projects account.
PERSONNEL

The Personnel Committee was composed of Don Patterson, Pat Sharpe, Scott Anderson and Chairman, Elder Dan Clawson. The committee defines staff compensation levels, facilitates annual staff reviews, oversees hiring of new employees, updates job descriptions, maintains the employment records including vacation and study leave use, maintains training records regarding the behavioral policies, maintains a Personnel Manual for employees and ensures fair employment practices. The committee is also the administrator for the policies and procedures for the church.

Some highlights for 2016-2017 are as follows:

- Job Descriptions - The job descriptions for the Pastor, Associate Pastor for Music & Worship, Associate Pastor for Youth, Families & Community, Communications Coordinator, Church Musician and Custodian were reviewed and updated where appropriate. Letters of Employment were provided to each employee and contract worker. The job descriptions are available in the Personnel Drawer of the File Cabinet on the church web site.

- Associate Pastor for Youth, Families & Community - The position was established by the Session in November 2014 to serve both St. Andrew and REACH. Maggie resigned her position with REACH effective June 30, 2017, and started a new position on June 22, 2017, with Seattle University working 35 hours per week. Her role at St. Andrew will evolve into a new Tentmaker Associate Pastor of Compassion, Justice & Peace for eight hours per week. Seattle University will provide Maggie’s benefits and she left the Board of Pensions benefit system effective June 30, 2017.

- Annual Reviews - The pastor annual review process was revised for the 2015-2016 year and continued this year. Key elements of the new process were:
  - Review meetings between all the Elders and each of the Pastors were discontinued. The process had become too burdensome now that there are three pastors.
  - The pastors and Session Ruling Elders complete a questionnaire for each pastor. However, the Session Elders did not support the questionnaire process and only a few questionnaires were submitted.
  - The Chair of the Personnel Committee compiles the questionnaire responses and reviews them with each of the pastors.
  - The Chair of the Personnel Committee gives a brief report to Session at the completions of the review process.

- Compensation - The committee recommended to Session the compensation packages for all employees which Session included in the 2017-2018 Tentative General Fund budget. The recommended salaries were approved by the Session and congregation.

- Policies & Procedures System - The Personnel Committee, on behalf of Session, has the responsibility to manage the system. This includes making sure that the Session and document owners are aware of the status of all the documents and their expiration dates.

STEWARDSHIP

Chuck Sigars, Finance Elder

In January 2017, Session began the budgeting process for the 2017-2018 fiscal year. Each ministry department established the budget required to support their planned programs for the next year. At its March meeting Session reviewed the budget proposals and developed a Tentative General Fund budget to send to the congregation. Stewardship packets were mailed in late March to all members, affiliates and friends outlining the proposed General Fund budget of $267,447.
The initial estimate of income based on the pledges and other sources was $13,790 less than the proposed budget. The stewardship campaign was extended another week, asking those who had already pledged to consider increasing their pledges by a small amount (approximately $15/mo) to make up our budget shortfall, which yielded an increase of $2,711 to the pledge total (1.76% of the total pledged). This pledge increment combined with other items (i.e., a special gift of $2,600 for the new drinking fountain, surplus of $6,800 from the 2016-2017 fiscal year allotted to next year’s income, and several relatively small budget cuts) enabled a balanced budget of $265,768 that retained the staff compensation packages of the tentative budget. Session approved the budget on May 8th and it was presented at the May 21st annual congregation meeting.

In June, Maggie’s installed Associate Pastor for Youth, Families & Community’s position was evolved into a new Associate Pastor of Compassion, Justice & Peace position. Maggie resigned from REACH and started a new job with Seattle University. The revised budget of $188,624 that includes Maggie’s change in position has a net income of $13,027. The Session is deliberating on how to adjust the budget and effectively use the funds available.

FINANCE

Pattie Holt as Finance Elder and Financial Secretary and Roger Paulsen as Treasurer managed all of St. Andrew’s financial matters this past year. A Finance Committee assisted the team to define best practices and develop strategies to manage the church’s finances.

The financial activities, assets and liabilities of St. Andrew are summarized in the following list:

Assets:

- The six funds used to manage the regular financial activities of St. Andrew include the General Fund, the Deacons Fund, the Memorial Fund, the Reserve Fund, the Designated Fund, and the Building Fund. The cash and stock assets for these six funds are contained in a US Bank checking account, a First Savings Bank Northwest saving account, First Savings Bank Northwest CD’s and an investment account with the Morgan Stanley investment firm.

- Laakeri Youth Memorial Fund comprised of UPS stock.

- Permanent Endowment Fund managed by the New Covenant Mutual fund owned by the Presbyterian Church (USA) Foundation.

- Capital Fund for investment of the funds acquired from sale of the manse and managed by the New Covenant Mutual fund owned by the Presbyterian Church (USA) Foundation.

- New Sanctuary Fund managed by the New Covenant Mutual fund owned by the Presbyterian Church (USA) Foundation.

- Catherine Newell Memorial Scholarship Fund and Pamela M. Richardson Thomas Scholarship Fund are managed by the New Covenant Mutual fund owned by the Presbyterian Church (USA) Foundation.

- Church Building and associated property
Liabilities:
  - None

The year-end status of all church assets and liabilities are listed in Table 1. The assets are listed in three categories: 1] standard accounts which are available for normal operation, 2] permanent accounts from which normally only the interest and/or dividends are available, and 3] the church building and associated property. The value listed for the church building and property is from the King County Department of Assessment’s tax report for 2018 taxes. We do not have any major liabilities since our mortgage opened in 1996 to finance the building addition was paid off in December 2004. There is a small liability associated with the checking account to account for June 2017 tax payments that will not be deducted from the account till July, 2017, as shown in table 1.

The year-end status of the six separate funds used by St. Andrew to manage the regular financial activities of the church is presented in Table 2. Since these six funds comprise all the operating cash assets of St. Andrew, the summary provided by Table 2 gives an overview of the financial status of the church. All other cash assets are permanent investments and are not available for normal operations.

For those members who may be interested in additional information, Tables 3 thru 6 give detailed descriptions of the entries in Tables 1 and 2. The six funds used by St. Andrew to manage the regular financial activities plus the five permanent investment funds are described as follows:

**General Fund:** This is the main operating account for the church. It receives its income principally from the pledges, lease of the building to the Manantial de Vida congregation and payments from REACH for providing them an Executive Director as detailed in Table 3. Expenses are listed in Table 4.

The budget for 2016-2017 was $245,764. The income budget included $2,500 from dividends of the Capital fund, $65,000 from dividends of the Laakeri fund stock, $23,400 facility user fees from the Manantial de Vida congregation, and $45,148 from REACH to provide an associate pastor to serve as Executive Director of REACH. At the end of the year the actual income of $253,730.93 was $7,966.93 more than budget. Expenses were $241,931.65 which was $3,832.15 less than budget.

In summary, the income of $253,730.93 was more than the $241,931.65 spent for expenses leaving a surplus of $11,799.08 in the General fund. $6,800 of the surplus is allotted to next year’s General Fund income and the remaining will be transferred to the General Contingency Fund to provide resources for future unexpected and/or emergency expenses.

**Deacons Fund:** This account is used to keep separate your contributions intended for the Deacons. Starting in 1999, the Deacons now use the church’s US Bank account to keep deposits and make disbursements. The ending balance for the fund was $4,594.70.

**Memorial Fund:** Contains all the individual memorial gifts. The ending balance for the fund was $2,873.10. The majority of the expenses during the year were related to scholarship funding with the Catherine Newell Memorial and the Pamela M. Richardson Thomas Memorial Scholarship Funds for undergraduate studies. Table 6 lists all current memorial funds and their year-end balances.
Other funds associated with the Memorial Fund include the permanent investments of the Pat Laakeri Memorial Youth Fund, the Catherine Newell Memorial Scholarship Fund and the Pamela M. Richardson Thomas Memorial Scholarship Fund.

**Reserve Fund:** Contains the proceeds from the sale of church property and past surpluses and is not used for general purposes. It is considered as a reserve and only to be used for emergencies and major purchases or programs.

The Reserve Fund will also be used to keep stock gifts until they are sold. Consequently, the value of the Reserve Fund varies monthly as the value of the stock it contains changes. At this time the Church does not hold any stocks and the ending cash balance is $10,511.99.

**Designated Fund:** This account is used for specific items that are not a part of the general budget and are kept separate from the other accounts. Funds collected for these items are only held in this account until they are distributed to their designated organization and/or special purpose. Specific examples are the special offerings like "One Great Hour of Sharing" and the "School Gifts" offerings.

Table 5 lists the money paid out for each item during the past year. The "balance" at the end of the year reflects those items not yet distributed and are also listed in Table 5.

**Building Fund:** This account is a specific Designated Fund for the building programs that is separate from the normal Designated Fund to provide added visibility for management of any building programs. The year, the fund was used to manage the remodeling project that included the libraries and the rooms along the west hallway and behind the sanctuary. The project is almost complete with only improvements to the sewer line and other small items yet to be completed. The cost of the project this year was $172,346.25. The project was funded by 1) cashing $149,501.04 of mutual fund stock of the Capital Fund, 2) $20,000 grant from Presbytery (dedicated to making the west restrooms handicap accessible), 3) $1,470.41 gifts-in-kind, and 4) $3,600 of donations. The expenses included payments of $150,929.21 to Mountain Construction and $12,380.10 to DLC Architects. It is anticipated that it will cost another $30,000 to complete the project which is mainly the costs associated with the sewer line improvements. The current balance is $2,630.79.

**Laakeri Fund:** A memorial, named “The Pat Laakeri Memorial Youth Fund” is a “permanent investment” comprised of United Parcel Service (UPS) stock from which the yearly dividends are specifically designated for youth programs. Dividends from the fund for 2016-2017 were used to support youth programs within the General Fund. The value of the stock is not included in the Memorial Fund balance but is listed separately under "Permanent Investments" in Table 1. The value of the stock gained 5% this fiscal year and has a year-end value of $241,639.15 as of June 30th, 2017.

**Endowment Fund:** A permanent endowment, named “The Endowment Fund of St. Andrew Presbyterian Church of Renton, Washington,” was established in 1996 to accommodate and manage significant gifts made to the church where the donor wishes to ensure long term benefits. The Fund is invested solely with the Presbyterian Church (USA) Foundation in their New Covenant fund series. The income generated by the Fund will be used to support ministries and missions that are beyond the normal operating resources of the Church.
It is intended that the principal of the Fund will be permanently maintained. The value of the fund gained 14% this fiscal year and has a year-end value of $8,502.45.

**Capital Fund:** A permanent investment, named “The Capital Fund of St. Andrew Presbyterian Church of Renton, Washington,” was established in 1997 to manage the funds acquired from the sale of the manse. The Fund is invested with the Presbyterian Church (USA) Foundation in their New Covenant fund series.

The income generated by the Fund is paid into the General Fund. A total of $3,411.49 in dividends was received from the fund during 2016-2017. The building remodeling project withdrew $149,501.04 from the fund to give a year-end value of $136,587.02.

**Scholarship Fund:** A memorial fund, named “The Catherine Newell Memorial Scholarship Fund” is a “permanent investment” with the Presbyterian Church (USA) Foundation in their New Covenant fund series. The scholarship fund was established principally from gifts from the Newell family in 2001 as an eternal memorial to Kay. The year-end balance for the fund is $29,734.66.

In 2004 the “Pamela M. Richardson Memorial Scholarship Fund” was also established principally from gifts of the Thomas family as an eternal memorial to Pam. The year-end balance for the fund is $9,814.23.

Interests from these funds are available to provide scholarships for friends and members of St. Andrew who need financial assistance with undergraduate college education or vocational training. Three scholarships totaling $4,000 were awarded for the 2016-2017 school year.

**New Sanctuary Fund:** This fund holds money directed towards building a new sanctuary for St. Andrew. The goal of establishing this account with New Covenant is to retain the purchasing power of money donated instead of allowing inflation to decrease its value. Hopefully, with growth in the underlying assets, interest and dividend re-investment, the purchasing power will be retained. The value of this fund gained 10% this year. The end of year balance was $108,188.04. All of the money in this account is intended for use in building a new Sanctuary for St. Andrew.
## Summary For All 2016-2017 Assets

**Table 1**

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Standard Accounts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Checking - US Bank</td>
<td>$17,157.13</td>
<td>$30,458.16</td>
</tr>
<tr>
<td>Checking Liabilities – US Bank</td>
<td>$- 460.73</td>
<td>$- 378.15</td>
</tr>
<tr>
<td>Savings – First Saving Bank Northwest</td>
<td>$1,223.90</td>
<td>$1,225.76</td>
</tr>
<tr>
<td>Certificates of Deposit – First Savings Bank NW</td>
<td>$14,184.20</td>
<td>$14,239.99</td>
</tr>
<tr>
<td>Investment - Morgan Stanley (Smith Barney) Money Market</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>Standard Accounts Subtotal</strong></td>
<td>$32,104.50</td>
<td>$45,545.76</td>
</tr>
<tr>
<td><strong>Permanent Investment Accounts</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Smith Barney - Laakeri Youth Memorial Stock: UPS (2,185 Shares)</td>
<td>$237,072.50</td>
<td>$241,639.15</td>
</tr>
<tr>
<td>Presbyterian Church (USA) Foundation</td>
<td></td>
<td></td>
</tr>
<tr>
<td>New Covenant Fund - Endowment Fund Account</td>
<td>$7,461.24</td>
<td>$8,502.46</td>
</tr>
<tr>
<td>New Covenant Fund - Capital Fund Account</td>
<td>$274,563.65</td>
<td>$136,587.02</td>
</tr>
<tr>
<td>New Covenant Fund – New Sanctuary</td>
<td>$97,824.06</td>
<td>$108,188.04</td>
</tr>
<tr>
<td>New Covenant Fund - Newell Scholarship</td>
<td>$28,842.21</td>
<td>$29,734.66</td>
</tr>
<tr>
<td>New Covenant Fund –Thomas Scholarship</td>
<td>$9,787.33</td>
<td>$9,814.23</td>
</tr>
<tr>
<td><strong>Permanent Investment Accounts Subtotal</strong></td>
<td>$655,550.89</td>
<td>$534,465.56</td>
</tr>
<tr>
<td><strong>Building &amp; Property</strong></td>
<td>$858,300.00</td>
<td>$883,000.00</td>
</tr>
<tr>
<td><strong>Total of All Assets</strong></td>
<td>$1,545,955.39</td>
<td>$1,463,011.32</td>
</tr>
<tr>
<td><strong>Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mortgage</td>
<td>$00.00</td>
<td>$00.00</td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td>$1,545,955.39</td>
<td>$1,463,011.32</td>
</tr>
</tbody>
</table>
## Summary For All 2016-2017 Funds

**Table 2**

<table>
<thead>
<tr>
<th>Fund</th>
<th>Beginning Balance 1 Jul 16</th>
<th>Total for 2016/2017 Fiscal Year</th>
<th>Ending Balance 30 Jun 17</th>
<th>Reference Table</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>General Fund</strong></td>
<td></td>
<td></td>
<td></td>
<td>See Table 3</td>
</tr>
<tr>
<td>Income</td>
<td>$ 253,730.93</td>
<td></td>
<td>$ 11,799.08</td>
<td></td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 241,931.85</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Income</td>
<td>$ 0.00</td>
<td>$ 11,799.08</td>
<td>$ 11,799.08</td>
<td></td>
</tr>
<tr>
<td><strong>Deacons Fund</strong></td>
<td>$ 3,501.55</td>
<td>$ 1,093.15</td>
<td>$ 4,594.70</td>
<td></td>
</tr>
<tr>
<td>Income</td>
<td>$ 4,023.95</td>
<td></td>
<td></td>
<td>See Table 6</td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 2,930.80</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Income</td>
<td>$ 3,501.55</td>
<td>$ 1,093.15</td>
<td>$ 4,594.70</td>
<td></td>
</tr>
<tr>
<td><strong>Memorial Fund</strong></td>
<td>$ 3,931.53</td>
<td>$ -1,058.43</td>
<td>$ 2,873.10</td>
<td></td>
</tr>
<tr>
<td>Income</td>
<td>$ 1,980.00</td>
<td></td>
<td></td>
<td>See Table 6</td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 3,038.43</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Income</td>
<td>$ 3,931.53</td>
<td>$ -1,058.43</td>
<td>$ 2,873.10</td>
<td></td>
</tr>
<tr>
<td><strong>Reserve Fund</strong></td>
<td>$ 10,511.99</td>
<td>$ 0.00</td>
<td>$ 10,511.99</td>
<td></td>
</tr>
<tr>
<td>Income</td>
<td>$ 0.00</td>
<td></td>
<td></td>
<td>See Table 5</td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 0.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Income</td>
<td>$ 10,511.99</td>
<td>$ 0.00</td>
<td>$ 10,511.99</td>
<td></td>
</tr>
<tr>
<td><strong>Designated Fund</strong></td>
<td>$ 13,750.84</td>
<td>$ -614.74</td>
<td>$ 13,136.10</td>
<td></td>
</tr>
<tr>
<td>Income</td>
<td>$ 10,024.71</td>
<td></td>
<td></td>
<td>See Table 5</td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 10,639.45</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Income</td>
<td>$ 13,750.84</td>
<td>$ -614.74</td>
<td>$ 13,136.10</td>
<td></td>
</tr>
<tr>
<td><strong>Building Fund</strong></td>
<td>$ 408.59</td>
<td>$ 2,222.20</td>
<td>$ 2,630.79</td>
<td></td>
</tr>
<tr>
<td>Income</td>
<td>$ 25,070.41</td>
<td></td>
<td></td>
<td>See Table 5</td>
</tr>
<tr>
<td>Transfer from Invest</td>
<td>$ 149,501.04</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 172,349.25</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Income</td>
<td>$ 408.59</td>
<td>$ 2,222.20</td>
<td>$ 2,630.79</td>
<td></td>
</tr>
<tr>
<td><strong>Total of All Funds</strong></td>
<td></td>
<td></td>
<td></td>
<td>See Table 1</td>
</tr>
<tr>
<td>Income</td>
<td>$ 444,331.04</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expenses</td>
<td>$ 430,889.78</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Net Income</td>
<td>$ 32,104.50</td>
<td>$ 13,441.26</td>
<td>$ 45,545.76</td>
<td></td>
</tr>
<tr>
<td><strong>Total of All Normal Operating Accounts</strong></td>
<td>$ 32,104.50</td>
<td></td>
<td>$ 45,545.76</td>
<td>See Table 1</td>
</tr>
</tbody>
</table>
## 2016-2017 General Fund: Income

**Table 3**

<table>
<thead>
<tr>
<th>Item</th>
<th>Actual</th>
<th>Budget</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pledges (offering)</td>
<td>156,923.75</td>
<td>158,560</td>
<td></td>
</tr>
<tr>
<td>Anticipated Pledges</td>
<td>4,251.33</td>
<td>4,200</td>
<td></td>
</tr>
<tr>
<td>Non-pledge Giving</td>
<td>4,592.39</td>
<td>600</td>
<td></td>
</tr>
<tr>
<td>Non-pledge Donations</td>
<td>1,343.47</td>
<td>2,256</td>
<td>In-kind donations</td>
</tr>
<tr>
<td>Capital Fund/Interest</td>
<td>3,411.49</td>
<td>2,500</td>
<td></td>
</tr>
<tr>
<td>Laakeri Fund</td>
<td>8,620.01</td>
<td>6,000</td>
<td></td>
</tr>
<tr>
<td>Per Capita</td>
<td>1,402.00</td>
<td>2,400</td>
<td></td>
</tr>
<tr>
<td>Facility Use Fees</td>
<td>310.00</td>
<td>240</td>
<td></td>
</tr>
<tr>
<td>Copier Use Fees</td>
<td>3,449.65</td>
<td>60</td>
<td></td>
</tr>
<tr>
<td>Manantial de Vida Fees</td>
<td>23,360.00</td>
<td>23,400</td>
<td>New congregation</td>
</tr>
<tr>
<td>Loose Offering</td>
<td>923.16</td>
<td>400</td>
<td></td>
</tr>
<tr>
<td>REACH Payments</td>
<td>45,144.01</td>
<td>45,148</td>
<td>REACH Exec. Dir</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 253,730.93</strong></td>
<td><strong>$ 245,764</strong></td>
<td>Actual was $7,966.93 more than budget</td>
</tr>
</tbody>
</table>

## 2016-2017 General Fund: Expenses

**Table 4**

<table>
<thead>
<tr>
<th>Item</th>
<th>Actual</th>
<th>Budget</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Worship &amp; Arts Ministry</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Worship</td>
<td>1,134.65</td>
<td>1,345</td>
<td></td>
</tr>
<tr>
<td>Fellowship</td>
<td>797.23</td>
<td>700</td>
<td></td>
</tr>
<tr>
<td>Proclamation &amp; Evangelism</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Christian Formation</td>
<td>821.45</td>
<td>1,250</td>
<td></td>
</tr>
<tr>
<td>Membership &amp; Outreach</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Per Capita</td>
<td>4,360.00</td>
<td>4,360</td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>0.00</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Compassion Justice Peace</td>
<td>6,919.44</td>
<td>6,960</td>
<td></td>
</tr>
<tr>
<td>Creation Care</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Stewardship</td>
<td>32.90</td>
<td>50</td>
<td></td>
</tr>
<tr>
<td>Personnel</td>
<td>193,774.16</td>
<td>194,799</td>
<td></td>
</tr>
<tr>
<td>Finance &amp; Administration</td>
<td>14,315.78</td>
<td>13,600</td>
<td></td>
</tr>
<tr>
<td>Facilities</td>
<td>19,776.24</td>
<td>22,600</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$ 241,931.85</strong></td>
<td><strong>$ 245,764</strong></td>
<td>Actual was $3,832.15 less than budget</td>
</tr>
</tbody>
</table>
### 2016-2017
Designated Fund: Expenses & Ending Balances

#### Table 5

<table>
<thead>
<tr>
<th>Expenses</th>
<th>Ending Balances</th>
</tr>
</thead>
<tbody>
<tr>
<td>Youth Group</td>
<td>0.00</td>
</tr>
<tr>
<td>Youth Trip</td>
<td>0.00</td>
</tr>
<tr>
<td>General Contingency</td>
<td>0.00</td>
</tr>
<tr>
<td>Facilities Contingency</td>
<td>466.57</td>
</tr>
<tr>
<td>Facilities Projects</td>
<td>574.05</td>
</tr>
<tr>
<td>Church Equipment Replacement</td>
<td>1,428.90</td>
</tr>
<tr>
<td>Children’s Library</td>
<td>0.00</td>
</tr>
<tr>
<td>Pastor Continuing Education</td>
<td>470.77</td>
</tr>
<tr>
<td>Associate Pastor Y, F &amp; C Continuing Ed.</td>
<td>427.50</td>
</tr>
<tr>
<td>Special Offerings</td>
<td></td>
</tr>
<tr>
<td>One Great Hour of Sharing</td>
<td>679.00</td>
</tr>
<tr>
<td>Peacemaking</td>
<td>425.00</td>
</tr>
<tr>
<td>School Gifts</td>
<td>2,101.00</td>
</tr>
<tr>
<td>Pentecost</td>
<td>345.00</td>
</tr>
<tr>
<td>Font Fund</td>
<td>0.00</td>
</tr>
<tr>
<td>Miscellaneous</td>
<td>2,325.00</td>
</tr>
<tr>
<td>Scouts</td>
<td>328.201</td>
</tr>
<tr>
<td>Women’s Association</td>
<td>1,400.00</td>
</tr>
</tbody>
</table>

Total                         | **$ 10,639.45** | **$ 13,136.10** |

### 2016-2017
Memorial Fund: June 30th 2017 Ending Balances

#### Table 6

| General                      | 0.00          |
| Newell Scholarship           | 1,265.13      |
| Pat Laakeri Memorial Youth Fund | 0.00        |
| Thomas Scholarship           | 57.97         |
| Stan Hastings                | 200.00        |
| V. Rogers                    | 250.00        |
| H. Thuline                   | 100.00        |
| J. Balkin                    | 1,000.00      |

Total                         | **$ 2,873.10** |
BUILDING TEAM
Patti Warden, Elder

The Building Team met with teams from two potential general contractors on June 29, 2016. We concluded afterward that we could work with either one, but we had an immediate consensus about which one we were more comfortable with. In July, Mountain Construction was selected to be our general contractor. A letter of intent was signed in August.

Members of the Building Team met with representative users of the spaces that were to be remodeled, to document needs and to make sure stakeholders were aware of changes to be made. An informative Aftertalk session was held with members of the congregation to review plans.

The Building Team held numerous meetings with the team from Mountain to review the Architect's plans and formulate a budget for the work. Various options were considered based on their costs and benefits. Mountain was very willing to work with us to adjust the project scope and materials and agreed to let us handle the purchase of the paint, some of the demolition and all of the painting labor to keep costs down.

Mike Dittmar, one of the members of the Building Team, wrote a very helpful narrative about what changes would be made to which spaces. A timeline was drawn that summarized the project. With Session approval, a contract with Mountain Construction was signed.

Much work was needed to remove and store the contents of the rooms that were to be remodeled. A storage area was rented, and boxes purchased. Don Patterson organized where each room's contents would be stored, and a well-attended work day that included both SAPC and Manantial members accomplished most of the removal.

We needed to do a small amount of asbestos abatement. A contractor who specialized in that was hired, and the abatement was performed.

When the floor in the choir room was removed, we discovered that there was no sub-floor (the floor joists were unsupported and lying on the soil). A new concrete pad was poured to serve that function. The space was then partitioned per the architect's specifications, into two storage areas – one for choir robes, banners, and music, and the other for Manantial's musical instruments and St. Andrew's bells.

Construction work proceeded, with the head of the Building Team and the architect meeting with Mountain Construction’s project manager weekly, to assess the schedule and make needed decisions.

At Scott Anderson’s suggestion, we applied to Presbytery for a grant to help with the cost of remodeling the old, decrepit bathrooms into gender-neutral, accessible restrooms. The grant was awarded, and was very helpful in covering the costs. Baby changing tables were installed into the new restrooms as a further improvement.

The painting for the hallway and all the remodeled rooms was a rousing success, involving the help of many SAPC and Manantial volunteers over multiple weeks. The results were very professional and well-received.

A new drinking fountain was installed in the hallway next to the restrooms. It is a refrigerated fountain with a bottle filler. Many positive comments have been heard about it.

A related task to repair the sewer line to the street is currently under consideration. There will be more information about this in the weeks ahead.
The new nursery and toddler watch rooms are not yet fully furnished. Input from folks in the Manantial congregation about their desires regarding furnishing will be factored into our final decisions.

Some new tables and folding chairs have been purchased for the new classrooms and for the Adult Library. In addition, some round tables have been purchased for use when the current sanctuary becomes a fellowship hall. All that remains is to hold a celebration event to enjoy our newly remodeled spaces.

**Deacons**  
Submitted by Diane Schott & Pat Sharpe  
Board of Deacons Co-Presidents

The members of the 2016-2017 board of deacons were Jerry and Marlynne Olson, Sheila Greene, Laurie Rossнагел, Diane Schott, Pat Sharpe, Laura Clawson, Leslie Delfin, Dan O’Rear, and Frank Sickinger.

During this year, our activities and projects were focused on sympathy and witness by trying to maintain the well-being of the individuals in our parish groups, as well as providing support for those outside our St. Andrew community whose needs were brought to our attention. One of our primary responsibilities was to act as communicators within our parish groups with the hope that no one would feel isolated or marginalized. The Honey Dew Family Emergency Fund continued to receive our support throughout the year. In addition to the original $500 that we designated for this purpose, we also gave $200 to the Thanksgiving gift card project and we responded to needs to use the Emergency Fund as the school’s contact person would inform us about families that could use our support.

Each month, the deacon of the month would provide communion elements and servers for all the services during that month at which communion would be offered. We were especially blessed this year to be able to provide homemade bread prepared by our own Chuck Sigars at nearly every communion celebration. In addition, the deacon of the month would attend the Session meeting to give a report and to bring back any concerns to our next deacon meeting.

Sheila Greene, our sunshine deacon, has been so faithful about sending cards of support and tender care to countless people within our church community. She has given life to our goals of aiding the distressed and afflicted.

Deaths within our congregation gave us several opportunities to minister to the grieving families and to help with the receptions and meals following the memorial services. Following Horace (Doc) Thuline’s death on September 11, 2016, several deacons and other members of our congregation attended his service at another church and then assisted with the meal that his family served at their home afterwards. Ernie Scott died in December and the deacons facilitated the reception following his service at St. Andrew. In February, we celebrated the life of Helene Krasko and we were able to fulfill the wishes of the family to feature a jazz band in this gathering by paying $450 to the performing group. The funeral for Jerry Balken on May 13, 2017 was a cooperative effort combining Greenwood staff and caterers along with deacons and several other volunteers from St. Andrew. Special thanks should go to Marlynne Olson who graciously coordinated this event.

Once again, the deacons provided 25 poinsettia plants to enhance the décor during Advent and also to give as special gifts to home-bound folks or individuals who rarely attend our worship services. Delivering these plants gave us another opportunity to interact with those within our St. Andrew family who might feel alone during this season. At Easter time, we provided 20 hydrangea plants which
could be designated in honor or memory of someone and then taken home in the weeks prior to Pentecost.

The spring months of 2017 will be remembered for the remodeling project that evolved after months of planning and preparation. As deacons, we tried to communicate with our parish groups about ways people could assist with painting and other projects, as well as alerting people about the limitation of rooms and facilities during the process. We are especially pleased that our meeting room has new flooring, tables, and chairs which makes our meetings more comfortable and pleasant. We owe the Building Committee generous gratitude for all their efforts in making this transition such a stress-free process.

Probably the most pleasant activity that the deacons sponsored this year was the 90th birthday celebration for Margaret Wilkie on June 25. Frank Sickinger provided a very special cake in honor of this bonnie Scottish lassie who is so dear to our hearts. We are quite sure that Margaret feels loved and valued by everyone in her St. Andrew community.

At the conclusion of this fiscal year, we are extending our thanks to the retiring deacons, Dan O’Rear, Jerry and Marlynne Olson, and Laura Clawson. Each one has enabled our board of deacons to function as a cohesive group of generous, dedicated, gifted individuals. Thanks be to God!

**St. Andy’s Gals**
Karen Mullen

“St. Andy’s Gals,” the affectionate name for our Women’s Association of St. Andrew PC, gives one a clue that this group enjoys fun, friendship, and food! We meet on the 3rd Monday of each month starting with potluck at 6:30 PM, devotions at 7:15 PM followed by fellowship and a great program. All women of the church are automatically part of our Women's Association, and we've welcomed some men at times.

Our meetings are enriched by programs of members and guests who share their talents, travels, professional expertise, and who open our eyes to avenues of service. We started the year with planning our annual Bazaar. Our December gathering included a hilarious gift exchanges and great holiday fun and in January we all met at Luther's Table for a fun lunch out. Pattie Holt came and gave us an update on REACH and Center of Hope so we had a lingerie party for the women. Karen Mullen also told us about her recent trip to China and climbing the Great Wall of China. Whatever our focus, we benefit from just being together.

Our BIG PROJECT is the Annual Bazaar – held on the Saturday before Thanksgiving. It’s a festive event in true St. Andrew tradition. We have many hand made crafts and the gourmet cooks always prepare a grand array of goodies. We hold a raffle of exquisite handmade keepsakes. It is quite a spread. Can you smell that luscious chicken soup? Hot cinnamon rolls? The Bazaar net this year was $2100 and the proceeds supported causes benefiting women and children such as NPH, REACH, Women's Center of Hope, Honeydew school Thanksgiving gift cards, the Christmas sharing tree, and Luther’s table to name a few. We also prepared and served lunch for Bridge Ministries folks.

We look forward to another great year and hope all women can attend.