



**ST. ANDREW PRESBYTERIAN CHURCH**  
3604 NE 10<sup>TH</sup> COURT, RENTON, WA 98056 · 425-272-5836 · STANDREWPC.ORG

## **Annual Report, Part II**

### **July 2015 Through June 2016**

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## Introduction & Overview

Don Patterson, Clerk of Session

The St. Andrew pastors (teaching elders) for 2015-2016 were as follows:

Scott Anderson	Pastor – Head of Staff
Julie Kae Sigars	Associate Pastor of Music & Worship
Maggie Breen	Associate Pastor for Youth, Families & Community

The staff members for 2015-2016 in addition to the pastors listed above were as follows:

Nicholas Hein	Communications Coordinator	Nicholas started the position on December 29, 2014
Bounsy Vongsa	Custodian	
John Palmer	Church Musician	
Don Patterson	Clerk of Session	
Andy Resor	Treasurer	
Pattie Holt	Financial Secretary	

The ruling elders of the Session for 2015-2016 were as follows:

Dan Clawson	Class of 2016, 2 <sup>nd</sup> Term	Creation Care Ministry - Personnel
Candis O'Rear	Class of 2016, 1 <sup>st</sup> Term	Evangelism & Proclamation Ministry
Megan McAdams	Class of 2016	1-year Term
Derona Burkholder	Class of 2017, 1 <sup>st</sup> Term	Compassion, Justice & Peace Ministry
Jamie O'Clock	Class of 2017, 1 <sup>st</sup> Term	Resigned May 2016
Lainey Sickinger	Class of 2017, 2 <sup>nd</sup> Term	Resigned Nov 2015
Patti Warden	Class of 2018, 2 <sup>nd</sup> Term	Worship & The Arts Ministry
Pattie Holt	Class of 2018, 1 <sup>st</sup> Term	Creation Care Ministry - Finance

The Deacons for 2015-2016 were as follows:

Diane Schott	Class of 2016, 1 <sup>st</sup> Term	
Paul Mitchell	Class of 2016, 1 <sup>st</sup> Term	
Dan O'Rear	Class of 2017, 1 <sup>st</sup> Term	
Laura Clawson	Class of 2017, 1 <sup>st</sup> Term	
Marlynn & Jerry Olson	Class of 2017, 1 <sup>st</sup> Term	Marlynn and Jerry shared a Deacon's position
Pat Sharpe	Class of 2018, 2 <sup>nd</sup> Term	
Frank Sickinger	Class of 2018, 2 <sup>nd</sup> Term	

The number of active members totaled 100 at the end of the year on June 30, 2016 with the following changes during the year:

Additions to the Active Membership Roll:

Penny Winter  
Chuck Sigars

Deletions from the Active Membership Roll:

Indru Primlani  
Gene Hastings  
Kimberly Behymer  
Mariah Calhoun  
Bonney and Tim Haugen  
Rob McAdams  
Mollie Simon

Deletions from the Active Membership Roll Due to Death:

Virgil Rogers

Mary Scott

In addition to the 100 active members, St. Andrew has 1 affiliated member and 11 children that are listed on the baptized children roll. All of the rolls can be accessed in the Members & Metrics drawer of the File Cabinet on the St. Andrew web site.

The Nominating Committee for 2015-2016 included Elder Derona Burkholder as chair, Elder Patti Warden, Deacon Diane Schott plus Amber Oakes, Susan Patterson, Roger Paulsen and Lezle Resor from the congregation.

The Manantial de Vida congregation started leasing use of the facility in June 2014. Their pastor is Oscar Avalos.

## **Pastor's Report**

Rev. Scott Anderson, Pastor - Head of Staff

It is one of those stunning, bright, deep-blue-sky summer days in Seattle as I write this—something of a rarity so far this El Niño year that [unexpectedly shifted to La Niña](#) in the blink of an eye as weather patterns go. Trees are full and thick with summer shoots. Planting beds all over are awash with bright colors of summer flower and fruit. It's almost as if these Marys of nature (*cf.* [Luke 10:38-42](#)) have gotten themselves so immersed in the “needful thing,” the wonder of the moment, that they have forgotten we are supposed to be troubled by recent events—the signs of deep unrest in our racial, economic, and political empires, for example, the foreboding of more shootings, more terror, and uncertain elections to come, or worse (for them and us) the shifting climate patterns that are straining the delicate environmental balance and threatening human survival.

I've noticed especially this, my 13<sup>th</sup> summer with you, how the Coral Bark Maple you planted in the Memorial Garden outside my office at St. Andrew some 20 years ago has lost some of its bright red panic. The ever-expanding diameter of its trunk is wrapped more with the muted greys of age even as its new siren shoots still flash their alarm so vividly against the brilliant green and yellow summer leaves. This perennial “Mary” seems to understand we do not control the seasons, but we are fed by them.



It's not that Martha is wrong either. All is not well. We know this. There is work to do. There always is. If anything Jesus' critique seems to be that she doesn't realize what time it is now, what is most needful in that moment. What is wrong and what work we have to do exactly being questions many of us are carrying individually as disciples of Jesus and together as a congregation, an embodiment, that is, of the resurrected Christ in this time and space.

What is it time for now? Is this a season of increased action and engagement? Is it time for our voice to be louder and more urgent? Do we need to take our body and our bodies out into the streets and the marketplace? Do we need a more intentional welcome into our life together?

So much is shifting it sometimes seems we can shift from Mary to Martha in an instant.

The good news is that they are both with and in us, as is the promise that we can work (and have) in and out of season. We figure it out along the way. And the past demonstrates to me that we will continue to do so. This is a long work that we do together, not perfectly, of course, but abiding graciously with one another, giving ourselves again and again to what is needed in the moment, trusting the past and the future to God as we live in the present. Abiding in love.

I am grateful for the ways you have led me through these years. Your long, generous leadership in the community continues to a source of astonishment for me. It happens most often not with fanfare, but in that quiet willingness to go in to a place and help to make things better, usually without an attention-seeking word. Your trust in one another demonstrated in your vulnerability, and your prayerful, supportive response to that vulnerability renews my hope on a weekly basis. You show up week to week, for each other, and for the world God loves. Some of these stories are contained in the pages that follow. Most are only hinted at. You have to read between the lines. Of course that's always where the most important truths lie, waiting for us to notice as we quietly sit at their feet and see them in all their holy glory.

Pastor Scott

A handwritten signature in black ink that reads "Scott Anderson". The signature is written in a cursive style and is contained within a thin black rectangular border.

## **Associate Pastor of Music & Worship's Report**

Rev. Julie Kae Sigars, Associate Pastor of Music and Worship

I am thankful to St. Andrew Presbyterian for being the place where I live out my calling as a Teaching Elder in the Presbyterian Church (U.S.A.).

My work with fellow pastors Scott Anderson and Maggie Breen continues to be invigorating and collegial. These relationships are precious to me. Our work together complements and nourishes each of our other ministries. **Thanks be to God.**

On Mondays, we gather to begin imagining what the next Sunday might bring us; we continue the study of the scriptures for the next Sunday and explore how we might shape the service to illumine the Word and Sacraments. We select music that allows for communal response. This work feeds me throughout the week, including my teaching throughout the week at Seattle Pacific University. **Thanks be to God.**

Wednesday nights, the choir and I gather along with our church musician, John Palmer. The choir is a small group ministry in that we care for each other and form lasting relationships. We sing through all the hymns for the coming worship and work on our offerings. We remember our role as the "rehearsed members of the assembly." Sometimes, especially if I am particularly excited about the music and scripture, I may "preach to the choir!" They are most generous in the giving of their time to offering their leadership to the assembly's music. **Thanks be to God.**

Toward the end of the week, the “West End Gallery” players let me know who will be available for offering their instrumental gifts on Sunday. I send them the music, and we gather Sunday morning to rehearse. This intergenerational ministry offers color, texture, and energy to our communal prayer and praise. **Thanks be to God.**

This year I have written a few arrangements of some of the hymns in ***Glory to God***, our hymnal. These arrangements are written specifically for our choir, bell choir, and instrumentalists. There are many wonderful hymns in ***Glory to God*** that inspire me to create these offerings. **Thanks be to God.**

Sunday mornings, we all gather and prepare for the worship service. We all offer the best we have to give on that given day, knowing that “we are enough.” Sometimes, the choir loft is full. Sometimes the West End Gallery is full. Sometimes, we are few in number. But we are always “enough” and give ourselves fully to the One who has called us to be in worship. **Thanks be to God.**

The Three Days, as is our custom, was a full and blessed time for us. Preparing for the Three Days and Easter morning is the biggest challenge of the year for me. But these days are also the time when it ALL seems to come together: The fullness of the Word; our story told in intentional and direct ways; renewal of our baptismal promises; Eucharist at the Vigil...what amazing love is this! **Thanks be to God.**

For my continuing education, I was able to attend a class at Summer Study at Yale Divinity School. The class was “Renewing Congregational Song” taught by Patrick Evans. The description of the class was so enticing, that I made every effort to get there! Read for yourself:

How do we help the members of our congregations reclaim or cultivate their own musicianship? This is an important pastoral ministry, and an essential aspect of liturgy. Many, if not most, of the “people in the pews” in our churches have been vocally disenfranchised by some personal experience in which they were told their singing was not good enough; by the perfection of the recorded music which they listen to on a daily basis, as enabled by ever-advancing technology; and/or by a cultural message, both outside and inside the church, overt or covert, which says that only those who are “trained” singers really need to contribute to the sung portions of the liturgy. Overwhelming cultural forces create passivity and discourage inherent musicianship in all but the trained or highly skilled. This course will examine the theology in the embodied act of singing, as well as the spiritual loss that arises when members of the community are cut off from that act. It will address practical, musical, and pastoral ways to help the members of the assembly reclaim their voices and their own musicianship. And it will examine space, instrumentation, leadership of cantors and choirs, hymnody, service music, congregational repertoire, and will imagine new ways to be sure the “ALL the earth” is well-prepared and invited to “sing a new song.”

I will be unpacking the learnings from this class for many years. It was an amazing experience. **Thanks be to God.**

A few months ago, the wonderful church musician Sue Ellen Page from Nassau Presbyterian Church released a CD called ***Glory to God: Hymns and Songs for Children and Families***. I knew Sue Ellen was working on this for a year or so; she had asked if we at St. Andrew might be a part of trying out some of the music, but my schedule would not allow it at the time. The music is so gentle and inviting. I am looking forward to incorporating it in our family ministries and in worship. Stay tuned! And if you would like a copy for yourself or to share with children and grandchildren, let me know. It is a beautiful way to share our songs of faith and trust with our young children. **Thanks be to God.**

I am thankful for my family, Chuck and John, who support and understand my calling. **Thanks be to God.**

The “tentmaking” part of my ministry is going well. Seattle Pacific University is now paying most of my health care premiums due to implementation of the Affordable Health Care Act. As an adjunct professor (no benefits) this was a big and unexpected September surprise for me, saving me \$1000 monthly. My teaching hours there are very full in the autumn, less full in the winter, and in-between in the spring. I continue to teach private voice (full studio), Exploring and Understanding Music (for non-majors), Song of the Church, Music and Worship, and Voice Class. My home voice studio is flourishing. Three jobs is a lot, but I am very blessed to be doing work that feeds my soul. **Thanks be to God.**

For the coming year:

I am looking forward to the small (large?) group that Dan O’Rear is starting. All musicians (past, present, future!) are invited. Creativity, fellowship, memories, new friends. This will be so fun!

I will continue to write arrangements that serve the needs of our music ministry. I will continue to look for choir music that is engaging and offers truth, beauty, and energy. When working on a choral piece for several weeks, it is important that both words and music feed your understanding of the Triune God. (“the beauty of holiness”).

I will continue to be mindful of those times that the bell choir can be added to our liturgical offering.

With God’s help, I will be open to the gifts and surprises that might come along, offering to enrich our musical prayers in the life of worship at St. Andrew Presbyterian Church.

At the time of this writing (July 18, 2016), we are mourning the loss of life throughout the world. Our country is divided over issues of race, immigration, climate change, and economic inequality. The song of the church historically has not been an escape from these things. The psalms are full of praise, but also lament. May our song praise the Triune God. May our song also give voice to our struggle for God’s justice in our communities and the world.

***We pray for peace, the blessed peace that comes from making justice, to cover and embrace us. Have mercy, Lord!***

***We pray for power, the power that will sustain your people’s witness: Until your Kingdom come, Kyrie eleison!***

“For the Troubles and the Sufferings”

Rodolfo Gaede Neto, 1998; trans. Simeu Monteiro and Jorge Lockward

## **Associate Pastor for Youth Families & Community’s Report**

Rev. Maggie Breen, Associate Pastor for Youth, Families & Community

This year is my first full year as a bi-vocational pastor at St Andrew Presbyterian Church. Bi-vocationalism puts the pastor very intentionally in the world. It lifts up in institutional ways the churches central call to be the body of Christ broken for the world and to be responsive to a Spirit that always goes before us calling the church and teaching the church the way it should

go. I am learning all the time what this role is and I am very grateful. Below is an overview of some of the ways I saw St Andrew serve and respond this year.

### **Ordinary Time: July to December**

During the summer of 2015 a large group of youth and adults made our second trip to NPH in Honduras. This is our second visit and we got a glimpse this time just how important ongoing relationship really is. A level of familiarity allowed to ask deeper questions about what a life designed for each other looks like. And just like last time we saw the Spirit doing it loving, healing work in the community that hosted us. We saw sustainability and leadership from within the community. We saw a place where love is prioritized. We saw that regular life together is not to be romanticized. Its difficulties but requires our stick-with-it-ness.

We tried holding youth group on Fridays this year. Our kids were busy with other things on Wednesdays. This experience will inform the design of youth group in the coming year when we will talk more deeply about when and how often youth group meets given the needs of our kids and families.

We began to facilitate After-talks after worship on Sundays as part of Christian Formation. This seems to be a life-giving and sustainable way to come together to reflect on how to live in this time as disciples of Christ

The REACH board attended the Puget Sound City Advance and began to think about engagement at REACH by stakeholders not currently represented. REACH also began working with an Intern from Seattle University who would support volunteers and assess volunteer engagement. These areas both began important conversations at REACH.

### **Advent and Christmas: December and January**

An inquirer's process at St Andrew was hosted throughout Advent. As always gracious space was provided for deep conversation about faith and life.

A highlight of our year is always our Downtown Christmas Adventure. We had a group of 25 make our way downtown Seattle for a scavenger hunt and then we gathered at the Sickinger house for a Christmas party.

I was privileged to be with the Compassion Justice and Peace team as they engaged conversation about their goals and responsibilities as they lead the mission life of St Andrew. This conversation was another example of reflective and considered discernment over our call and stewardship of the resources we have been given.

### **Ordinary Time: January and February**

Derona developed our relationship with other youth groups by helping to organize and host an overnight at Newport followed by a snowshoe trip. This began a movement towards doing more together.

The Scouts joined us for Sunday where we gave thanks for the scout families that gather in our space during the week and reveal to us the Spirit of God as they work together to offer their gifts to each other and the world.

Angelique Cadwallader began to working with REACH as our Administration Manager and deepened our ability to do our work. REACH continued to develop our board increasing membership to nine individuals who are ready and willing to bring their voices and gifts to the work of the church together in Renton.

We were sad at REACH to see Leigh Weber leave us, but grateful for her opportunity to serve full-time at John Know Presbyterian. A wonderful team of volunteer leaders stepped up and helped us think more deeply about our processes especially around stewardship of food, food safety and volunteer management.

### **Lent and Easter: February to May**

We spent some time thinking about confession and the way our shame can get in the way of remembering the truth of who we are as beloved children of God. We used image and poetry to help us remember. The culmination of this time was a holy three days of remembering our story and the Spirit that guides us today.

REACH was involved with a Wednesday night reflective space at Luther's Table and we then gathered as an ecumenical community for Easter Sunrise Service. REACH sponsored CROP Walk.

### **Ordinary Time: May – June**

Our youth raised money through Rent-a-teen to help 2 of our youth attend Triennium in Indiana. The youth group attended a sleepover with other youth groups at Overlake Presbyterian and gathered in other ordinary ways: at Buffalo Wild Wings, making candles, over dinner, at Starbucks.

REACH wound up its year of meetings. In the year from July to June the church in Renton together housed hundreds of families and provided thousands of showers, meals, and laundry loads. We came together as a church to remind countless folks in tangible and honoring ways that they are loved and they have within them a hope and strength that will never give up on them.

I do not have the words to express my gratitude for this life we get to have together. The people of God at St Andrew are the Body of Christ blessed and broken for the world. You open yourselves to the rest of the body in Renton and beyond to offer a compelling, healing, hope-filled Spirit. There is a humility and a discerning but courageous Spirit in this place that teaches me constantly. Thanks be to God.

## **Worship & The Arts Ministry**

Pattie Warden, Elder

The formal purpose of the Worship & the Arts Ministry is to “support and provide an environment for the Christian community to come together in our unique way, for praise and thanksgiving in Word and Sacraments.” We have met on the fourth Monday of the month, as needed. Our specific responsibilities are for worship, music, and our life together – in other words, fellowship.

Once again, our year began with a picnic. On August 15, we had musical entertainment, played volleyball, shared food, and had lots of fun with great participation from our brothers and sisters in the Manantial congregation.

The first Sunday of each month has been maintained as Cookie Sunday. We have continued our Lunch Out After Worship on the third Sunday of each month. Attendance has varied, but the event has always been enjoyed by those who go. The practice of holding Aftertalks, though a great opportunity for discussion of ideas, has somewhat confused our Fellowship time after worship. Aftertalk is a sort of fellowship time, but isn't structured to include youth or families, which usually means that youth and those with children don't stay. Offering food that can be eaten during Aftertalk has been well received, and has encouraged attendance. A baked potato lunch was appreciated.

To enhance the visual aspect of our worship, Amber Oakes, working with Lezle Resor, has made beautiful candles in various colors according to the season of the church year. Woodworker Mike Dittmar made special candle holders for them. Barb Anderson fashioned elegant new banners for the Ordinary Days.



Our celebration of Pentecost was especially bright and joyful.



We have continued the practice of serving communion each Sunday throughout the Advent/Christmas season, Lent/Easter through Pentecost season, plus "high" Sundays/days including Baptism of Our Lord, Maundy Thursday, Good Friday, Great Vigil of Easter, Trinity Sunday, and Reign of Christ Sunday. In the Ordinary Season, we serve communion on the first Sunday of each month, plus particular Sundays when the Session approves adding communion as the scriptures of the day speak particularly to the connection between Word and Table.

Pastoral moments in worship allowed us to light candles in memory of saints in our lives.



This has been a year of difficult and heart-breaking events in the world. We are thankful for thoughtful preaching that connects our role of being the Body of Christ living in our families, our communities, and the world.

More musical events are being planned for the summer of 2016, including an evening devoted to the musical *Hamilton*, and a small group formed around the joy of making music.

## **Proclamation & Evangelism Ministry**

Candis O'Rear, Elder

### **Team Members:**

Scott Anderson, Maggie Breen, Jan Dittmar, Candis O'Rear, Don Patterson, Pat Sharpe, Patti Warden (nursery), Jamie O'Clock (Game Time and small groups).

### **Christian Formation & Spiritual Development**

*Nursery Guild, Adult and Youth Formation, Youth Program, Confirmation*

#### **Nursery Guild:**

The temporary adjustments made last year to the child protection policy for nursery guild caregivers to allow our more mature youth to accompany adults in nursery time to help lessen the volunteer burden were approved for renewal. (As our child safety policy states we are to have 2 child care people (over the age of 14) in the nursery whenever we offer child care (at least one of which is over 18 years of age).

Patti Warden is currently coordinating the Guild through Worship and the Arts using a bank of volunteers to cover childcare as needed. Although few, we have been blessed to have some children in service to require the use of the Nursery Guild again, positive progress.

#### **Youth Programs:**

Youth have continued to meet with Maggie and Derona, sometimes overlapping with other all church activities, like Game Night.

According to last count for 2015-16 Christian Ed numbers, we had 1 elementary school youth (with none below grade 5), 6 middle school youth, 4 high school youth, and 8 young adults involved in St. Andrew activities.

Exciting news is that 2 youth, Megan and William, will be attending Triennium soon.

\*\* A financial note: In the end of year budget, youth group stayed within their budgeted amount. At the end of last year, a deficit of \$471.79 was borrowed from the contingency fund which was to be paid back this year. I noted this in the end of year report, and wanted to follow up. Money is tight, and I don't know if repayment of the deficit will be possible.

#### **Confirmation:**

We did not have a confirmation class last year. A class was planned for this Fall for Davis and William, with Pete and Connor participating as sponsors during the course. Maggie will know the status of the confirmation process.

#### **Formation – Aftertalks:**

Taking the name from the youth formation piloted Aftertalks last year, which gathered the youth for conversation and reflection after church every other week for companionship and working things out together, we modified a version for whole church Aftertalks for this year.

The informal gathering met in the narthex (a lovely and accessible area for everyone) from 10 minutes after service let out (to allow for brief fellowship and set-up) until approximately 12:15 to allow for cleanup prior to the following service of Manantiel. We kept church at the summer 10:00 a.m. meeting time throughout the year, with choir to meet prior to church service. To avoid the requirement of attendance for cumulative curriculum, we based discussions on the church lectionary, with the church service scriptures, sermon and supplemental texts being

used for basis for discussion. The table tent questions and quotes were well received as a guide for focusing discussion.

We still hope this will meet the needs of the whole church community, and our recent survey indicates that the change has been a positive one. Our pilot year was designed to make revisions and formulate newer prototypes as ideas were tested.

Goals for evaluation:

Create opportunities for connections.

Create transition from worship to our life in the world. Connect to our baptismal living.

Be open to opportunities for hospitality and gracious sharing.

Added: Create and opportunity for extra connection with our pastoral staff.

Attendance for Aftertalks was approximately 1/3 – 1/4 of the church attendance each Sunday. It is significant to note that many participants were not regular attendees in the previous Adult Formation classes. We used a lightning round to open the session, and reports indicated that people enjoy learning about other church members.

Part of the Aftertalks program is to create a space for social gathering as well as scriptural study. This year we had a potato bar, celebrated the Patterson's anniversary as a surprise from their family, had a lovely tamale meal gift from our staff, Carols and Cake at Christmas time, and end of year celebration recently. We also had a space for church discussions like the annual meeting, the building committee report and some sharing on mission work, in addition to making space for Christmas decoration and undecoration of the church. The time frame did not impact the POACH hikes nor the CROP Walk.

Church member moderators were added to the pastoral staff leadership to make the program more sustainable. Inclusion of our youth in talks is still a topic for brainstorming. Any thoughts are still welcome.

### **Advent and Lent Supplements for Spiritual Enhancement:**

The Advent devotional this year was Proclaiming the Good News of God's Peace. This included pertinent cultural guidance from reflections on the Belhar Confession, the newest statement of faith adopted by the PCUSA.

Due to the number of leftover Advent devotionals, three on-line suggestions for Lenten reading were made available to the congregation.

### **Membership**

#### *Membership Roll, Inquirer's Class*

The Membership committee was composed of 3 members: Don Patterson, Pat Sharpe, and Candis O'Rear. Pastor Scott Anderson is also key to Membership. According to the Book of Order guidelines for membership in a church, letters had been sent to clear the membership roll of inactive members and allow us to formulate the correct number for membership quota required for voting purposes. 6 members were released from the ST. Andrew rolls. The Session vote was after the Annual Statistics were published for the church. So our membership then changed from 105 active members to 99. With the addition of the 2 new members from the Inquirer's class, we have 101 active members. (Recently Jamie and Sarah O'Clock notified Session that they are officially leaving the church, but since their leaving was not in written form, the Session still has them on the church roll.)

**Inquirers:**

This year's Inquirers class had 5 new member attendees, including our Communications Coordinator and his wife. The leadership team included Scott Anderson, Maggie Breen, Mike & Jan Dittmar, Jamie & Sarah O'Clock, and Patti Warden. At the end of the session, 2 of the 5, Penny Winter and Chuck Sigars, were welcomed into the church membership on January 10<sup>th</sup>.

**Spiritual Development***Spiritual Development Opportunities, New Small Group Opportunities: Game Time*

Suzanne Woodruff, Dana Holstine, and Patti Warden met with Jamie O'Clock and Candis O'Rear on December 11<sup>th</sup>, 2015 with regard to their Growth Initiative for St. Andrew, and their concerns on "consistently declining attendance at worship". With regard to advertising St. Andrew, Patti made signs which she has set out on Sunday mornings to direct people to our church.

Because one of the ideas discussed at the first meeting included more emphasis on fellowship (making relationships and welcoming new people), Jamie instigated 3 new small group opportunities for the church.

**Lectio Group-** Focus around the practice of *Lectio*, a tradition of contemplating a short passage of Scripture in three phases, an opportunity to meditate on Scripture in a small group setting. Group Organizer: Dana Holstine, Day & Time: Tuesday, evening or morning, 2 sessions, weekly from February through May (17 meetings total). The groups both had 3 members including Dana. Candis attended the morning session, and Jamie attended the evening session. Sessions ended, but plans are still being made for a continuation of the Lectio group in the Fall.

**G2KU – Getting to Know You Group-** Focus on sharing stories from our lives and asking questions to get to know each other better, gathering around a meal, and one or two people will share a story about their lives that they may see as a defining moment, with opportunities for others to ask. Organizer: Jamie O'Clock. Day & Time: Sunday, 6pm to 8pm, 1st & 3rd Sundays of the month from February through May (8 meetings total). Group Size: Although we decided on 10 people max, 12 were in attendance for 2 of the sessions. We met at 3 homes, O'Clock's, O'Rear's and Clawson's. Participants enjoyed sharing a meal and hearing each other's stories. Requests were made to have a reunion gathering to continue our friendships.

**Game Night Group-**Focus on all things gaming – board games, card games, video games, bingo. This is not really a small group so much as a large group of small groups playing different kinds of games. Organizer: Jamie O'Clock, Game Night met at the O'Clock's for the first time last year. The second meeting was this Spring at the O'Rear's. The Youth Group joined the evening both times. It was fun. A difficulty to plan had to do with nearly half of the attendees not RSVPing that they would be in attendance. I wish I had known so I could have planned more S'More ingredients.

Dan Clawson had agreed to write a summary of the Session meetings to address the transparency issue brought up at the GI meeting. The upcoming renovations should address the concerns about making the church more presentable and ready for use by both members and guests. Maggie and Lainey were to have advertised St. Andrew's participation in charitable community works to help others recognize St. Andrew for its work in the community. And recently Patti Warden volunteered

the funds and time to make contact with the new residents of Renton and tell them about St. Andrew. This completes addressing issues from the last Growth Initiative Meeting.

Continuation of the new small groups will be contingent on new leadership.

## **Compassion, Justice & Peace Ministry**

Derona Burkholder, Elder

### **CJP Responsibilities:**

Plan and coordinate Compassion, Justice and Peace activities for the St. Andrew congregation

**CJP Team members:** Derona Burkholder, Pattie Holt, Laurie Rossnagel, Sheila Greene, Maggie Breen, Jan Ditmar, Scott Anderson, Roger Paulsen

### **As a congregation, we participated in a broad range of Compassion, Justice and Peace activities. The following is a partial list:**

- Served as volunteers at the REACH Center of Hope day and night shelter
- Hosted the REACH Center of Hope overnight shelter for 2 months (July – Aug 2015)
- Participated in REACH, where Maggie Breen served as executive director, and Lainey Sickinger, served on the REACH Board of Directors
- Participated in the Renton Food Coalition, providing a Sunday evening meal.
- Working with Family Liaison Erika Paremler, we provided 25 gift cards for a total of \$1,250 to families in need at Honeydew Elementary School, and Christmas gifts to 4 neighborhood families who weren't eligible for the Salvation Army Giving Tree program. (Estimated value \$1,000)
- Help Deacons set-up an emergency fund for Honey Dew families (\$750 in total)
- 2 youth are attending Triennium in the summer of 2016
- Hosted a Bridge Ministries Sunday Celebration in conjunction with our worship service on Sunday, June 12<sup>th</sup>
- Served as Mentors to Renton School District students (Lorelie Shaw, Lezle Resor, Sheila Greene)
- Participated in the Renton CROP Walk for hunger relief. St. Andrew pledges totaled over \$1,500 toward a total community donation of over \$27,000.
- Supported the ARISE housing them over night in June 2015 and Jan. 2016
- Donated \$1,200 to NPH with money left over from fundraising for the mission trip of 2015

### **We contributed \$1,765 to Special PCUSA Offerings:**

- Peacemaking Offering: \$565
- One Great Hour of Sharing \$869
- Pentecost Offering \$639 & \$475 stayed at St. Andrew

### **We contributed \$ from the CJP Budget to support the work of the greater church:**

- Presbytery & Synod Mission Programs (\$1000)
- Church Council of Greater Seattle (\$110)
- Theological Education Fund (\$400)
- General Assembly (\$1,200)

- ARISE (\$375)
- Salvation Army (\$320)
- REACH (\$2,500)
- Community in Schools (\$300)
- Luther's Table (\$365)
- Bridge Food Support (\$250)
- ARISE Food Support (\$300)

**Many individuals served as St. Andrew representatives to other community support organizations.**

## **Creation Care & Sustainability Ministry**

St. Andrew's Creation Care & Sustainability Ministry included the following units: Facilities, Technology, Discernment, Personnel, Stewardship and Finance. The individual units worked independently and did not meet as a ministry. Session Ruling Elders identified to support the units were Dan Clawson for Personnel, Pattie Holt for Finance and Stewardship, and Patti Warden for Discernment. Scott Anderson fulfilled the role of Elder for Facilities and Technology.

The objective of the ministry is to support the work of the Compassion, Justice & Peace Ministry, the Proclamation & Evangelism Ministry and the Worship & the Arts Ministry.

## **FACILITIES & TECHNOLOGY**

The continuing challenge was to manage the facility with a minimum budget during a time when the facility is heavily used. This was the second full year that St. Andrew shared the facility with the Manantial de Vida congregation whose initial lease started in June 2014. Compassion, Justice & Peace Ministry used the facility to provide over-night shelter for the ARISE program in January 2016 and for the Center of Hope program during July and August 2015. Both the ARISE and Center of Hope programs require a significant amount of support 24 hours a day – 7 days a week to keep supplies stocked and all systems operating.

Two all-church work parties were held this year and included projects both inside the building and outside in the grounds. One in October 2015 included about 40 participants from both St. Andrew and Manantial de Vida congregations. The work party in April 2016 included about 15 participants from St. Andrew. Special thanks goes out to the Golden Hammer & Saw Team who were on the grounds most Thursday afternoons, among them, Don Patterson, Andy Resor, Leroy Meyer, Bob Mullen, Gary Glasscock, Dick Jaslowski, Mike Dittmar and Paul Mitchell.

The key metric that describes the year is the General Fund Budget compared to the actual costs of maintaining the facility. Overviews for Building Maintenance, the Church Grounds, Janitorial Supplies, and Utilities are as follows:

**Building Maintenance:** Actual expenses charged to the General Fund were \$6,201.68 compared to the \$5,000 General Fund Budget – an overrun of the budget by about \$1,200. The following summarizes the expenses and also notes those unexpected expenses that were not anticipated when the \$5,000 budget was established:

- \$ 1,997.12 **Fire Prevention & Warning Systems** – Cost of annual inspection of the fire alarm systems and the kitchen drop down door system, as required for our occupancy permit from the City of Renton totaled \$891.17 – a significant portion of the \$5,000 budget. Plus there was an unexpected expense of \$1,105.95 for weekend emergency service of the fire alarm system when it kept sounding every few minutes while ARISE men were sleeping in the facility. The problem was traced to a phone line fault in the monitoring service system.
- \$ 1,495.78 **Furnace** – The motor in the west roof furnace had to be replaced. The furnace contractor, Brennen, recommended that we consider installing a new furnace rather than repairing a 20- year-old furnace. A new furnace would be in the \$10,000 to \$15,000 range and we have two roof furnaces. It would be prudent to start planning for their replacement.
- \$ 658.42 **Windows** – The window in Julie Kae’s office was replaced when the outer pane of the glass became broken. A window in Scott’s office was also replaced due to a failed seal. The slider mechanism in several of the east side sanctuary windows were repaired.
- \$ 560.00 **Carpet Cleaning** – The carpet in the adult library becomes stained frequently since the room is often used for food service. The carpet becomes dirty and stained very soon after it is cleaned. Keeping the carpet clean is an impossible task.
- \$ 400.13 **Kitchen** – A major expense is the chemicals required to keep the grease trap clean and operational. In addition, the ignitors for several of the Viking stove burners were replaced at a cost of \$169.91.
- \$ 344.81 **Sanctuary Projector Screen** – A second projector screen was installed on the west side of the sanctuary
- \$ 254.44 **Lighting** – Cost of replacing burnt out light bulbs. We have started the practice of replacing the 4-foot fluorescence bulbs in the ceiling with LED bulbs as the fluorescence bulbs burn out.
- \$ 215.06 **Security** – The locking system for the mower shed was made more tamper resistant after several break-in attempts.
- \$ 270.98 **Miscellaneous** – A wide range of small maintenance items.

**Church Grounds:** Actual expenses were \$123.18 compared to the \$100 budget.

**Janitor Supplies:** Actual expenses were \$1,379.70 compared to the \$1,000 budget. The added use of the facility by the Manantial de Vida congregation, ARISE and Center of Hope has significantly increased the need for additional janitorial supplies. For reference, just four years earlier in the 2012-2013 fiscal year, only \$265 was spent for janitorial supplies. The GH&ST spends a lot of time keeping supplies on hand and the bathrooms and kitchen stocked.

**Church Utilities:** Actual expenses were \$14,710.47 compared to the \$15,100 budget.

**Computer:** Actual expenses for computer hardware and software maintenance were \$98.78 compared to a zero budget. One of the expenses was to replace the component network switch and the battery backup which both failed this year.

Other church projects were as follows:

- **Security** – The windows were found unlocked on several occasions this past year. An increased emphasis on securing the building is needed. A good rule is that if you unlocked or opened it, then close it and lock it before you leave even if there are still others in the building (or get an agreement from those still in the building that they will lock it when they leave).
- **Pastor’s Office Door** - A new door with a window has been installed after the original door was severely damaged during the July 2014 break-in. The cost of replacing the door was covered by St. Andrew’s insurance.

- **Roof Drains** - Pipes that drain water off the flat roof of the building are routed down inside interior walls – one in the kitchen/hallway wall and the second in the toddler room/hallway wall. The pipe in the kitchen/hallway wall leaked and has caused water damage to the door jam and trim molding and to the kitchen ceiling tile and kitchen wall. The pipe was temporarily repaired by using roof patching on the exterior of the pipe that could be accessed from the ceiling in the kitchen. The pipe will have to be replaced in the near future.
- **Mower Shed Roof** - The wood shake roof was badly deteriorated and both rain and rodents were able to enter the building. A new asphalt single roof was installed by GH&ST.
- **Garbage Cart** – The size of the garbage cart has been increased to a 1-yard container. Previously, we only had the larger bin when ARISE or Center of Hope was using the building. The MdV congregation agreed to pay the additional charge of \$50 per month for the larger bin. We have found that the previous bin was often over-flowing, especially when either of the congregations had special functions.
- **Compost Bin** – A new compost bin has been constructed in the northeast corner of the church yard. Only items that will compost quickly should be placed in the new bin [no branches, limbs, vines, etc. larger than ½” diameter or longer than 12”]. Unfortunately, we do not have a place in the yard to store larger items other than the compost cart which can fill up quickly. Consequently, anyone trimming trees/bushes also needs to find a way of disposing of the yard debris they create.
- **Lawn Mower** – Jason Paulsen has donated a Craftsman riding lawn mower to the church. With the current Cub Cadet mower, the church will now have two mowers that will reduce the time required to mow the yard. And it will provide a backup mower when one is out for repair or service.
- **Front Trees** – Stone edger blocks have been installed around the new trees along the street.
- **Landscape Beds in Front of the Church** – Lezle Resor coordinated the addition of new plants in the bed around the church sign and in the bed at the corner of the sidewalk.
- **Boy Scout Shed** - Scouts have built a shed for their use. Their new shed is located next to the mower shed. This will free up storage space for St. Andrew in the storage area between the portables.

## PERSONNEL

The Personnel Committee was composed of Don Patterson, Pat Sharpe, Forester Woodruff, Laurie Rossnagel (from July 2015 to Feb 2016 when she resigned), Scott Anderson and Chairman, Elder Dan Clawson. The committee defines staff compensation levels, facilitates annual staff reviews, oversees hiring of new employees, updates job descriptions, maintains the employment records including vacation and study leave use, maintains training records regarding the behavioral policies, maintains a Personnel Manual for employees and ensures fair employment practices. The committee is also the administrator for the policies and procedures for the church.

Some highlights for 2015-2016 are as follows:

- **Job Descriptions** - The job descriptions for the Pastor, Associate Pastor for Music & Worship, Associate Pastor for Youth, Families & Community, Communications Coordinator, Church Musician and Custodian were reviewed and updated where appropriate. Letters of Employment were provided to each employee and contract worker. The job descriptions are available in the Personnel Drawer of the File Cabinet on the church web site.
- **Associate Pastor for Youth, Families & Community** - The position was established by the Session in November 2014 to serve both St. Andrew and REACH. One challenge in maintaining the job description is the need to update the compensation package twice a year: once for the St.

Andrews fiscal year that starts in July and again for the REACH fiscal year that starts in January. For the position from July 1, 2015, to December 31, 2015, the nominal hours split was 14 hours for St. Andrew and 16 for REACH for a total of 30 hours per week. For January 1, 2016, to June 30, 2016, the split was 14 hours for St. Andrew and 26 for REACH for a total of 40 hours per week.

- Annual Reviews - The pastor annual review process was revised for the 2015-2016 year. Key elements of the new process were:
  - Review meetings between all the Elders and each of the Pastors were discontinued. The process had become too burdensome now that there are three pastors.
  - The pastors and Session Ruling Elders complete a questionnaire for each pastor.
  - The Chair of the Personnel Committee compiles all of the questionnaire responses and reviews them with each of the pastors.
  - The Chair of the Personnel Committee gives a brief report to Session at the completions of the review process.
- Compensation - The committee recommended to Session the compensation packages for all employees which Session included in the 2016-2017 Tentative General Fund budget. A shortfall in budget income for 2015-2016 resulted in salaries being unchanged or reduced from the current 2015-2016 levels.
- Sabbatical Policy - Personnel is the owner of the policy with the responsibility to ensure that the document is still accurate, current and relevant. Personnel concluded that there wasn't any need for updates. Hence based on Personnel's recommendation, the Session extended the expiration date for another 3 years.
- Policy for Accepting Donations for Staff - Personnel is the owner of the policy with the responsibility to ensure that the document is still accurate, current and relevant. Personnel concluded that there wasn't any need for updates. Hence based on Personnel's recommendation the Session extended the expiration date for another 3 years. It was noted that the procedures defined in the policy have been used on two occasions since it was established to accept donations. Those two donations totaled around \$5,000. Salaries of staff members have grown since the policy was first released in late 2010 such that it is unlikely that additional donations will be made. But it is prudent to keep the policy available in the case that any member feels called to make a donation in order to reward staff members for exceptional work or to address critical needs.
- Medical Expense Support - The Health Reimbursement Arrangement that St. Andrew used to provide health benefits for the past 18 months was determined to not be in compliance with the reform provisions of the Affordable Care Act. The Session made the decision to terminate the plan on November 9, 2015. Given the desire to provide some form of health care benefits that was expressed by the Session and at recent congregational meetings, a medical allowance component was included in the taxable salary for those employees that need support. The allowance complied with all Affordable Care Act requirements. The added salary component can be used for any purpose and is not in any way restricted to medical expenses. The added salary component will be titled "Adjustment in lieu of Medical Expense Allowance" in all budget descriptions.
- Policies & Procedures System - The Personnel Committee, on behalf of Session, has the responsibility to manage the system. This includes making sure that the Session and document owners are aware of the status of all the documents and their expiration dates.

## **STEWARDSHIP**

Pattie Holt, Finance Elder

In January 2016 Session began the budgeting process for 2016-2017. Each ministry department met to develop goals and the budget needed to support those goals. At its March meeting Session reviewed the budget proposals and developed a tentative budget to send to the congregation. Stewardship packets were mailed in late March to all members, affiliates and friends outlining the proposed budget of \$274,163.

The congregation's response did not meet the proposed budget leaving a shortfall of approximately \$34,455. Session met again on May 2 to carefully and prayerfully consider cuts to the proposed budget. A new reduced budget of \$256,326 was developed which still left us a shortfall of \$16,618. The decision was made to extend the stewardship campaign for 2 weeks with an appeal to the congregation via announcements at worship, phone calls and our website to consider additional pledges or one time gifts. Six people increased their pledges. These increased pledges allowed us to make fewer cuts to the proposed budget but in order to present a balanced budget painful cuts were made including a large voluntary reduction in Pastor Scott's salary, voluntary concessions by the associate pastors and the elimination of the Communication Coordinator position effective September 1, 2016.

Session met again on May 9 to finalize the budget which was presented at the May 22<sup>nd</sup> annual congregation meeting.

## **FINANCE**

Pattie Holt as Finance Elder and Financial Secretary and Andy Resor as Treasurer managed all of St. Andrew's financial matters this past year. A Finance Committee assisted the team to define best practices and develop strategies to manage the church's finances.

The financial activities, assets and liabilities of St. Andrew are summarized in the following list:

### Assets:

- The six funds used to manage the regular financial activities of St. Andrew include the General Fund, the Deacons Fund, the Memorial Fund, the Reserve Fund, the Designated Fund, and the Building Fund. A seventh fund, REACH SA, was part of the funds from April 2013 to September 2014, when the church was the Fiscal Sponsor for REACH but that fund is no longer needed. The cash and stock assets for these six funds are contained in a US Bank checking account, a First Savings Bank Northwest saving account, First Savings Bank Northwest CD's and an investment account with the Morgan Stanley investment firm.
- Laakeri Youth Memorial Fund comprised of UPS stock.
- Permanent Endowment Fund managed by the New Covenant Mutual fund owned by the Presbyterian Church (USA) Foundation.
- Capital Fund for investment of the funds acquired from sale of the manse and managed by the New Covenant Mutual fund owned by the Presbyterian Church (USA) Foundation.
- New Sanctuary Fund managed by the New Covenant Mutual fund owned by the Presbyterian Church (USA) Foundation.

- Catherine Newell Memorial Scholarship Fund and Pamela M. Richardson Thomas Scholarship Fund are managed by the New Covenant Mutual fund owned by the Presbyterian Church (USA) Foundation.
- Church Building and associated property

Liabilities:

- None

The year-end status of all church assets and liabilities are listed in Table 1. The assets are listed in three categories: 1] standard accounts which are available for normal operation, 2] permanent accounts from which normally only the interest and/or dividends are available, and 3] the church building and associated property. The value listed for the church building and property is from the King County Department of Assessment's tax report received in June of 2016. We do not have any major liabilities since our mortgage opened in 1996 to finance the building addition was paid off in December 2004. There is a small liability associated with the checking account to account for June, 2016, tax payments that will not be deducted from the account till July, 2016, as shown in table 1.

The year-end status of the six separate funds used by St. Andrew to manage the regular financial activities of the church is presented in Table 2. Since these six funds comprise all the operating cash assets of St. Andrew, the summary provided by Table 2 gives an overview of the financial status of the church. All other cash assets are permanent investments and are not available for normal operations.

For those members who may be interested in additional information, Tables 3 thru 6 give detailed descriptions of the entries in Tables 1 and 2. The six funds used by St. Andrew to manage the regular financial activities plus the five permanent investment funds are described as follows:

**General Fund:** This is the main operating account for the church. It receives its income principally from the pledges as detailed in Table 3. Expenses are listed in Table 4.

The budget for 2015-2016 was \$258,169. The income budget included \$6,000 from dividends of the Capital fund, \$5,000 from dividends of the Laakeri fund stock, \$22,800 facility user fees from the Manantial de Vida congregation, and \$38,592 from REACH to provide an associate pastor to serve as Executive Director of REACH. At the end of the year the actual income of \$249,528.57 was \$8,640.43 less than budget.

Expenses were \$255,013.49 which was \$3,155.51 less than budget. Although total expenses were less than budget, two areas had significant overruns: Finance & Administration expenses of \$5,385 for the copier were \$2,385 higher than its \$3,000 budget, and Facilities Maintenance expenses of \$6,201.66 were \$1,201.66 higher than its \$5,000 budget. The Facilities Maintenance expenses are detailed in the Facilities report.

In summary, the income of \$249,528.57 was less than the \$255,013.49 spent for expenses leaving a deficit of \$5,484.92 in the General fund. The deficit will be covered with funds from the General Contingency Fund and from the Reserve Fund. This action will reduce the Reserve Fund by 35%.

**Deacons Fund:** This account is used to keep separate your contributions intended for the Deacons. Starting in 1999, the Deacons now use the church's US Bank account to keep deposits and make disbursements. The ending balance for the fund was \$3,501.55.

**Memorial Fund:** Contains all the individual memorial gifts. The ending balance for the fund was \$3,931.53. The majority of the expenses during the year were related to scholarship funding with the Catherine Newell Memorial and the Pamela M. Richardson Thomas Memorial Scholarship Funds for undergraduate studies. Table 6 lists all current memorial funds and their year-end balances.

Other funds associated with the Memorial Fund include the permanent investments of the Pat Laakeri Memorial Youth Fund, the Catherine Newell Memorial Scholarship Fund and the Pamela M. Richardson Thomas Memorial Scholarship Fund.

**Reserve Fund:** Contains the proceeds from the sale of church property and past surpluses and is not used for general purposes. It is considered as a reserve and only to be used for emergencies and major purchases or programs.

The Reserve Fund will also be used to keep stock gifts until they are sold. Consequently, the value of the Reserve Fund varies monthly as the value of the stock it contains changes. At this time the Church does not hold any stocks and the ending cash balance is \$15,857.59.

Funds from the Reserve will be used to resolve the General Fund deficit for the 2015-2016 fiscal year giving a July 1, 2016, starting balance of \$10,372.67.

**Designated Fund:** This account is used for specific items that are not a part of the general budget and are kept separate from the other accounts. Funds collected for these items are only held in this account until they are distributed to their designated organization and/or special purpose. Specific examples are the special offerings like "One Great Hour of Sharing" and the "School Gifts" offerings.

Table 5 lists the money paid out for each item during the past year. The "balance" at the end of the year reflects those items not yet distributed and are also listed in Table 5.

**Building Fund:** This account is a specific Designated Fund for the building programs that is separate from the normal Designated Fund to provide added visibility for management of the program. Since the building project for the new Christian education classrooms and administrative offices was completed in 1997/98, the Building Fund is now used to track the contributions for a new sanctuary and expenses by the Building Team for remodeling the current building and a new sanctuary. During this fiscal year, the Building Team sold \$4,000 of mutual funds from the Capital Fund to pay \$4,744.81 in architect fees.

**Laakeri Fund:** A memorial, named "*The Pat Laakeri Memorial Youth Fund*" is a "permanent investment" comprised of United Parcel Service (UPS) stock from which the yearly dividends are specifically designated for youth programs. Dividends from the fund for 2015-2016 were used to support youth programs within the General Fund. The value of the stock is not included in the Memorial Fund balance but is listed separately under "Permanent Investments" in Table 1. The value of the stock gained 15% this fiscal year and has a year-end value of \$237,072.50 as of June 30<sup>th</sup>, 2016.

**Endowment Fund:** A permanent endowment, named "*The Endowment Fund of St. Andrew Presbyterian Church of Renton, Washington,*" was established in 1996 to accommodate and manage significant gifts made to the church where the donor wishes to ensure long term benefits. The Fund is invested solely with the Presbyterian Church (USA) Foundation in their

New Covenant fund series. The income generated by the Fund will be used to support ministries and missions that are beyond the normal operating resources of the Church.

It is intended that the principal of the Fund will be permanently maintained. The value of the fund loss 2% and has a year-end value of \$7,461.24.

**Capital Fund:** A permanent investment, named "*The Capital Fund of St. Andrew Presbyterian Church of Renton, Washington,*" was established in 1997 to manage the funds acquired from the sale of the manse. The Fund is invested with the Presbyterian Church (USA) Foundation in their New Covenant fund series.

The income generated by the Fund is paid into the General Fund. A total of \$4,285.68 in dividends was received from the fund during 2015-2016. Also, the Building Team withdrew \$4,000.00 from the Capital Fund to use for the building program planning. The value of the fund increased 1% during the year, after accounting for the distributed funds, to a year-end value of \$274,563.55.

**Scholarship Fund:** A memorial fund, named "*The Catherine Newell Memorial Scholarship Fund*" is a "permanent investment" with the Presbyterian Church (USA) Foundation in their New Covenant fund series. The scholarship fund was established principally from gifts from the Newell family in 2001 as an eternal memorial to Kay. The year-end balance for the fund is \$28,842.21.

In 2004 the "*Pamela M. Richardson Memorial Scholarship Fund*" was also established principally from gifts of the Thomas family as an eternal memorial to Pam. The year-end balance for the fund is \$9,787.33.

Interests from these funds are available to provide scholarships for friends and members of St. Andrew who need financial assistance with undergraduate college education or vocational training. Two scholarship were awarded for the 2015-2016 school year.

**New Sanctuary Fund:** This fund holds money directed towards building a new sanctuary for St. Andrew. The goal of establishing this account with New Covenant is to retain the purchasing power of money donated instead of allowing inflation to decrease its value. Hopefully, with growth in the underlying assets, interest and dividend re-investment, the purchasing power will be retained. The value of this fund loss 0.5% this year. The end of year balance was \$97,824.06. All of the money in this account is intended for use in building a new Sanctuary for St. Andrew.

## Summary For All 2015-2016 Assets

Table 1

	2014/2015 Ending Balance 30 Jun 15	2015/2016 Ending Balance 30 Jun 16
<b>Assets</b>		
<b>Standard Accounts</b>		
Checking - US Bank	\$ 6,425.01	\$ 17,157.13
Checking Liabilities – US Bank		\$ - 460.73
Savings - First Saving Bank Northwest	\$ 1,222.03	\$ 1,223.90
Certificates of Deposit – First Savings Bank NW	\$ 34,066.93	\$ 14,184.20
Investment - Morgan Stanley (Smith Barney) Money Market	\$ 2,477.23	\$ 0.00
Standard Accounts Subtotal	\$ 44,191.20	\$ 32,104.50
<b>Permanent Investment Accounts</b>		
Smith Barney - Laakeri Youth Memorial Stock: UPS (2,185 Shares)	\$ 211,748.35	\$ 237,072.50
Presbyterian Church (USA) Foundation		
New Covenant Fund - Endowment Fund Account	\$ 7,620.38	\$ 7,461.24
New Covenant Fund - Capital Fund Account	\$ 279,041.33	\$ 274,563.65
New Covenant Fund – New Sanctuary	\$ 98,315.12	\$ 97,824.06
New Covenant Fund - Newell Scholarship	\$ 29,286.17	\$ 28,842.21
New Covenant Fund –Thomas Scholarship	\$ 12,146.25	\$ 9,787.33
Permanent Investment Accounts Subtotal	\$ 638,157.60	\$ 655,550.89
Building & Property	\$ 842,100.00	\$ 858,300.00
<b>Total of All Assets</b>	<b>\$ 1,524,448.80</b>	<b>\$ 1,545,955.39</b>
<b>Liabilities</b>		
Mortgage	\$ 00.00	\$ 00.00
<b>Net Assets</b>	<b>\$ 1,524,448.80</b>	<b>\$ 1,545,955.39</b>

## Summary For All 2015-2016 Funds

Table 2

	Beginning Balance 1 Jul 15	Total for 2015/2016 Fiscal Year	Ending Balance 30 Jun 16	Reference Table
<b>General Fund</b>				
Income		\$ 249,528.57		See Table 3 Table 4
Expenses		\$ <u>255,013.49</u>		
Net Income	\$ 0.00	\$ - 5,484.92	\$ - 5,484.92	
<b>Deacons Fund</b>				
Income		\$ 4,493.63		
Expenses		\$ <u>4,538.51</u>		
Net Income	\$ 3,546.43	\$ - 49.88	\$ 3,501.55	
<b>Memorial Fund</b>				
Income		\$ 5,060.00		See Table 6
Expenses		\$ <u>4,000.00</u>		
Net Income	\$ 2,871.53	\$ - 1,060.00	\$ 3,931.53	
<b>Reserve Fund</b>				
Income		\$ 0.00		
Expenses		\$ <u>1,690.02</u>		
Net Income	\$ 17,547.51	\$ - 1,690.02	\$ 15,857.59	
<b>Designated Fund</b>				
Income		\$ 28,641.61		See Table 5
Expenses		\$ <u>33,793.68</u>		
Net Income	\$ 19,042.23	\$ - 5,152.07	\$ 13,890.16	
<b>Building Fund</b>				
Income		\$ 0.00		
Transfer from Invest		\$ 3,970.00		
Expenses		\$ <u>4,744.81</u>		
Net Income	\$ 1,183.40	\$ - 774.81	\$ 408.59	
<b>Total of All Funds</b>				
Income		\$ 291,693.81		
Expenses		\$ <u>303,780.51</u>		
Net Income	\$ 44,191.20	\$ - 12,086.70	\$ 32,104.50	
<b>Total of All Normal Operating Accounts</b>	\$ 44,191.20		\$ 32,104.50	See Table 1

**2015-2016**  
**General Fund: Income**

Table 3

Item	Actual	Budget	Comments
Pledges (offering)	171,397.27	175,860	
Anticipated Pledges		1,720	
Non-pledge Giving		3,297	
Non-pledge Donations	1,999.44	2,000	In-kind donations
Capital Fund/Interest	4,285.73	6,000	
Laakeri Fund	6,394.45	5,000	
Per Capita	2,510.00	2,400	
Fees	410.00	200	Facilities use fees
Manantial de Vida Fees	22,965.00	22,800	
Loose Offering	985.68	300	
REACH Payments	38,581.00	38,592	REACH Exec. Dir
<b>Total</b>	<b>\$ 249,528.57</b>	<b>\$ 258,169</b>	Actual was \$8,640.43 less than budget

**2015-2016**  
**General Fund: Expenses**

Table 4

Item	Actual	Budget	Comments
Worship & Arts Ministry			
Worship	818.67	1,495	
Fellowship	463.65	600	
Proclamation & Evangelism			
Christian Formation	1,267.38	1,350	
Membership & Outreach			
Per Capita	4,280.00	4,280	
Other	0.00	200	
Compassion Justice Peace	7,509.31	7,780	
Creation Care			
Stewardship	46.84	100	
Personnel	203,553.42	208,739	
Finance & Administration	14,560.43	11,825	
Facilities	22,513.79	21,800	
<b>Total</b>	<b>\$ 255,013.49</b>	<b>\$ 258,169</b>	Actual was \$3,155.51 less than budget

**2015-2016**  
**Designated Fund: Expenses & Ending Balances**

Table 5

	<b>Expenses</b>	<b>Ending Balances</b>
Youth Group	279.05	0.00
Youth Trip	3,735.70	352.78
General Contingency	0.00	139.32
Facilities Contingency	466.57	2,688.95
Facilities Projects	437.88	0.00
Church Equipment Replacement	326.27	5,103.60
Break-In 2014	1,189.91	0.00
Children's Library	0.00	398.40
Pastor Continuing Education	470.77	470.77
Associate Pastor Y, F & C Continuing Ed.	135.02	427.50
Special Offerings		
One Great Hour of Sharing	869.00	0.00
Peacemaking	565.00	0.00
School Gifts	2,224.69	0.00
Pentecost	255.60	0.00
Font Fund	0.00	600.00
Miscellaneous	17,110.00	2,320.00
Scouts	2,242.11	657.89
Women's Association	3,486.11	730.95
Total	<b>\$ 33,793.68</b>	<b>\$ 13,890.16</b>

**2015-2016**  
**Memorial Fund: June 30<sup>th</sup> 2016 Ending Balances**

Table 6

General	0.00
Newell Scholarship	385.13
Pat Laakeri Memorial Youth Fund	38.43
Thomas Scholarship	3,057.97
Stan Hastings	200.00
V. Rogers	250.00
Total	<b>\$ 3,931.53</b>

## **DISCERNMENT TEAM**

Patti Warden, Elder

The Discernment Team completed its work in 2015, and brought a motion to the Session on January 11, 2016 declaring that the discernment process was complete, and that it was time to transition to a Building Team, to continue moving forward. The Session concurred. Because the application process for Conditional Use Permit (CUP), necessary for the construction of a new worship space, can be lengthy, the Discernment Team decided that we should begin with remodeling our existing space.

We reviewed the requirements we had gathered regarding the existing space. Dennis Chivers worked with us to develop a floor plan that showed what would be done in the proposed remodel (Phase 1) and also a sketch that showed a possible configuration for the new worship space (Phase 2). Both drawings were presented to the congregation in a meeting after worship on May 15, facilitated by Frank Sickinger.

The process of application for the CUP has begun. Dan Clawson's prior knowledge has been very helpful in setting up meetings with appropriate people at the City of Renton. We can't predict when the CUP might be finalized.

Mike Dittmar constructed a narrative about what changes would occur in each of the rooms shown in the floor plan. Some options will be clarified when we find out the cost of doing one thing versus another.

The Building Team met with teams from two potential general contractors on June 29. We concluded afterward that we could work with either one, but we had an immediate consensus about which one we were more comfortable with.

## **Deacons**

Submitted by Diane Schott & Pat Sharpe  
Board of Deacons Co-Presidents

The members of the 2015-2016 Board of Deacons were Jerry and Marlynn Olson, Paul Mitchell, Diane Schott, Pat Sharpe, Laura Clawson, Dan O'Rear, and Frank Sickinger.

During this year, our activities and projects were focused on sympathy and witness by maintaining the well-being of the individuals in our parish groups, as well as providing support for those outside our St. Andrew community whose needs were brought to our attention. One of our primary responsibilities was to act as communicators within our parish groups so that no one would feel isolated or marginalized. In August of 2015 the deacons worked together to offer food and hospitality at the memorial service for Virgil Rogers. Paul Mitchell even made a couple of the pineapple upside down cakes for the reception that followed the service. Marlynn Olson, our designated "sunshine" deacon, sent many cards to people with our congregation whose needs had been expressed in worship services or during deacon meetings. Several of us offered assistance to Steve and Ann Dreier as they moved from their home to a new location in eastern Washington. We made efforts to extend our bread ministry to newcomers but those recipients often did not return to St Andrew. We will need to re-evaluate this practice to see if there is a better way to reach out to guests who share contact information.

Each month, the deacon of the month would provide communion elements and servers for all the services during that month at which communion would be offered. We were especially blessed this

year to be able to provide homemade bread prepared by our own Chuck Sigars at nearly every communion Sunday. In addition, the deacon of the month would attend the Session meeting to give a report and to bring back any concerns to our next deacon meeting.

This year, we decided to give poinsettias to shut-ins during Advent, rather than the usual gift baskets filled with edible items. Since many people have dietary restrictions, we thought the floral gift would be more appropriate. Just this month, when I visited Margaret Wilkie, I noticed that her poinsettia is still healthy and blooming! If she continues to feel our presence in her life as she admires that thriving plant, I think we made a wise choice! We also provided poinsettias to enhance the Advent décor and several congregants took advantage of the designation opportunities by making a contribution to the deacon fund in honor or memory of someone. We followed the same procedure during the Easter season by making hydrangea plants available for the designation and also gave them as gifts to some folks unable to attend church on a regular basis. The special conversations we had with the recipient were especially rewarding.

Generous donations to the Deacons' Fund enabled us to continue to aid the distressed and afflicted within our church community as well in the greater Renton area. A designated fund of \$1,000 was set aside for emergency needs of families at Honey Dew Elementary school. Purchasing glasses for a student was one of the ways the money was used. Another check enabled a family from Honey Dew to continue their electrical service as it was going to be shut down if immediate payment was not made. We also donated \$500 to REACH and made contributions to several individuals and families whose needs were brought to our attention. We are especially grateful for Dan Clawson who offered his expertise and services to two or three folks who needed help navigating the complex legal system. When we discovered Margaret Wilkie needed transportation to and from church services, Andy and Lezle Resor assumed this role faithfully for months. As you can see, we are extremely fortunate to have so many gifted people who assist us with our responsibilities as St. Andrew deacons. We are looking forward to the next year when additional participants with fresh ideas will be joining us on the Board of Deacons. Thank be to God.

## **St. Andy's Gals**

Karen Mullen

"St. Andy's Gals," the affectionate name for our Women's Association of St. Andrew PC, gives one a clue that this group enjoys fun, friendship, and food! We meet on the 3rd Monday of each month starting with potluck at 6:30 PM, devotions at 7:15 PM followed by fellowship and a great program. All women of the church are automatically part of our Women's Association, and we've welcomed some men at time.

Our meetings are enriched by programs of members and guests who share their talents, travels, professional expertise, and who open our eyes to avenues of service. We started the year with planning our annual Bazaar. Our December gathering included a hilarious gift exchanges and great holiday fun and in January we all met at Luther's Table for a fun lunch out. Maggie Breen came and gave us an update on REACH and Center of Hope, Lezle Resor brought garden books & flowers and we learn about different plants at a meeting. Also Sammy Lock joined us telling about the ABBA school in Kenya and Rob Crittenden shared with us about his mission school in Haiti. Whatever our focus, we benefit from just being together.

Our BIG PROJECT is the Annual Bazaar – held on the Saturday before Thanksgiving. It's a festive event in true St. Andrew tradition. We have many hand-made crafts and the gourmet cooks always prepare a grand array of goodies. We hold a raffle of exquisite handmade keepsakes. It is quite a

spread. Can you smell that luscious chicken soup? Hot cinnamon rolls? The Bazaar net this year was \$2,300 and the proceeds supported causes benefiting women and children such as Friends of the Orphans, REACH, Women's Center of Hope, ABBA School in Kenya, Honeydew school Thanksgiving gift cards, Haiti School, the Christmas sharing tree, and Luther's table to name a few. We also supported the planting of new flower pot in front of the Church entry and prepared and served lunch for Bridge Ministries.

We look forward to another great year and hope all women can attend.